



## CITY COUNCIL MEETING MINUTES

**June 3, 2026**  
**7:00 PM**  
**Civic Center**

City Council	Mayor/Councilmember Matthew Hartman Mayor Pro Tem/Councilmember David Griggs Councilmember Steven Glenn Councilmember Tom FitzGerald Councilmember Bruce Straughn
City Staff	City Clerk Darla Wilkins City Manager Jeff Balentine Deputy City Manager Brent Kirk Public Works Director Charles White
Consultants	Consultant Police Chief Tom Dalton Consultant City Attorney Emily Guildner

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### 1. CALL TO ORDER

**Mayor Matthew Hartman** called the meeting to order at 7:00 p.m.

### 2. FLAG SALUTE

**Mayor Matthew Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the flag.

### 3. ROLL CALL

**City Clerk Darla Wilkins** verbally called out the Council's names and took note of the meeting attendance.

**Present:** Mayor/City Councilmember Matthew Hartman  
City Councilmember Tom FitzGerald  
City Councilmember Steven Glenn

**Absent:**

**Excused:** Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn

<b>MOTION:</b>	Motion to excuse Councilmember David Griggs and Councilmember Bruce Straughn due to previous family arrangements.
<b>MOVER:</b>	City Councilmember Steven Glenn
<b>SECONDER:</b>	Mayor/City Councilmember Matthew Hartman
<b>AYES:</b>	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn
<b>NAYS:</b>	None
<b>RESULT:</b>	<b>Passed</b>

**4. CONSENT AGENDA**

<b>MOTION:</b>	Motion to approve consent agenda.
<b>MOVER:</b>	City Councilmember Steven Glenn
<b>SECONDER:</b>	Mayor/City Councilmember Matthew Hartman
<b>AYES:</b>	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn
<b>NAYS:</b>	None
<b>RESULT:</b>	<b>Passed</b>

**4.a. AB 085-2026 Approval of May 13, 2026 Minutes**

**4.b. AB 086-2026 Approval of May 21, 2026 through June 3, 2026 Claims Checks #416273 through 416310 totaling \$496,050.41**

**4.c. AB 087-2026 Approval of May 1, 2026 through May 15, 2026 Payroll Claims consisting of Twenty-Two EFT's totaling \$98,200.01**

## 5. STAFF REPORTS

### 5.a. Planning

**Planning Director Amy Hess** was absent from the meeting.

### 5.b. Public Works

**Public Works Director Charles White** commented on the following:

- 115 S. Indiana - G&O Survey completed
- Public works (sewer line jetting)
- Annual consumer confidence report (submitted to Dept. of Health)
- Attended a TIB Workshop
- RFQ Legion Park (due tomorrow at 3pm)

### 5.c. City Manager Report

**City Manager Jeff Balentine** commented on the following:

- LID Grant
- Passports update (TWIC)
- Wings of Freedom (using Granite Falls as a sole provider)
- 4th of July (1st Annual Fund Run)
- Passport marketing updates
- Financial Reports (through May)

### 5.d. City Clerk Report

**City Clerk Darla Wilkins** mentioned she received the preliminary population number from the Office of Financial Management.

### 5.e. Financial Reports

This was shared under the City Manager Report.

**Consultant Police Chief Thom Dalton** commented on the following:

- Calls for service in May
- Mt. Way Elementary emphasis patrol (school zones)
- Crossroads Graduation (tonight)
- High School Graduation (Friday)
- Out on vacation next meeting

## 6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

None.

## 7. NEW BUSINESS

**7.a. AB 088-2026 UW Students Hazard Mitigation Plan**

The University of Washington Graduate Students gave a presentation on the Hazard Mitigation Plan prepared for the City. This presentation focused on Risk Assessment, Community Engagement, and Hazard Mitigation Strategies.

**7.b. AB 089-2026 Community Prevention and Wellness Initiative (CPWI)  
Jared Pierce**

**Jared Pierce** is the Coordinator for the Granite Falls Prevention Coalition. Mr. Pierce spoke about the Community Prevention and Wellness Initiative (CPWI) and how the program helps in the community.

**7.c. AB 090-2026 Library Update  
Jannah Minnix**

**Jannah Minnix** with the Sno-Isle Library, shared what is scheduled for the libraries' Summer Program.

**7.d. AB 091-2026 Discussion - Transportation Benefit District Funding Options**

**City Manager Jeff Balentine** discussed the Transportation Benefit District (TBD) funding options with the City Council. A Power Point was used to aid in the presentation and the following slides were shown and discussed in detail:

- TBD Fees (Possible Action)
- Current TBD Structure
- Fee Review
- Statutory Fee Options
- Local Code Constraint
- Washington Comparison
- Snohomish County Comparison
- Revenue Impact
- Recommended Fee Path
- Council Next Steps

**City Manager Jeff Balentine** to work with City Attorney Emily Guildner, and look into the sales tax percentage information and possible increase options. This item to be brought back to Council at a future work session for further discussion.

**7.e. AB 092-2026 Consideration of Adopting Ordinance No. 1077-2026, related to Budget Amendment #3**

<b>MOTION:</b>	Motion to adopt Ordinance No. 1077-2026, an Ordinance of
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	the City of Granite Falls, Washington, Relating to the 2026 Budget; and Amending Ordinance No. 1066-2025 Adopting the 2026 Budget to Adjust Revenue Estimates and Appropriations for Funds as Included in Exhibit "A".
<b>MOVER:</b>	City Councilmember Steven Glenn
<b>SECONDER:</b>	City Councilmember Tom FitzGerald
<b>AYES:</b>	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn
<b>NAYS:</b>	None
<b>RESULT:</b>	<b>Passed</b>

**7.f. AB 093-2026 Consideration to Award the Kentucky/ Union Overlay Project**

<b>MOTION:</b>	Motion to award the Union Street/South Kentucky Avenue Improvement Project to the lowest responsible bidder, Larry Brown Construction, Inc., in the amount of \$579,583.06, and authorize the City Manager to execute the project agreement.
<b>MOVER:</b>	City Councilmember Tom FitzGerald
<b>SECONDER:</b>	City Councilmember Steven Glenn
<b>AYES:</b>	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn
<b>NAYS:</b>	None
<b>RESULT:</b>	<b>Passed</b>

**8. CURRENT BUSINESS**

None.

**9. MAYOR'S COMMENT (5 MINUTES)**

**Mayor Matthew Hartman** had no comments.

**10. COUNCIL COMMENTS (15 MINUTES)**

**Councilmember Tom FitzGerald** commented on the following:

- Attended the Tiger Council
- High School Graduation on Friday

**Councilmember Steven Glenn** added he received a letter stating graduation will be held outside even if it raining.

**11. CITY MANAGER (5 MINUTES)**

**City Manager Jeff Balentine** commented on the following:

- Surface Water Billing Claims
- WWTP Update
- Joey Harmon passed his testing and is now an ICC Certified Residential Mechanical Inspector
- ADA Compliance
- Civic Plus Mass Notification Changes
- Chapter 2.08 Review & Survey Comments due from Council
- SAO Fraud/Cybersecurity & platform information
- Fire District Donation Resolution on Horse Shoe Park (with Fire Dept.)
- Survey coming - 1 year City Manager review

**12. ADJOURNMENT**

With no further business to come before the City Council, the meeting was adjourned at 9:16 p.m.

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City Clerk Darla Wilkins, MMC

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Mayor Matthew Hartman