

**CITY COUNCIL MEETING
AGENDA**

**June 17, 2026
7:00 PM
Civic Center**

The Granite Falls City Council will hold its meeting in person. A Zoom link may be requested by contacting the City Clerk at darla.wilkins@ci.granite-falls.wa.us, no later than 3:00 p.m. on the day of the meeting. Virtual access is provided for listening purposes only. Public comment will not be accepted via Zoom. City residents who wish to provide a comment may email the City Clerk with their name, address, and the message they would like read into the record.

- 1. CALL TO ORDER**
- 2. FLAG SALUTE**
- 3. ROLL CALL**
- 4. CONSENT AGENDA**
 - 4.a. AB 094-2026 Approval of May 20, 2026 Minutes**
 - 4.b. AB 095-2026 Approval of June 3, 2026 Minutes**
 - 4.c. AB 096-2026 Approval of June 10, 2026 Minutes**
 - 4.d. AB 097-2026 Approval of June 4, 2026 through June 17, 2026 Claims Checks #416315 through 416352 and One EFT totaling \$121,222.89**
 - 4.e. AB 098-2026 Approval of May 16, 2026 through May 31, 2026 Payroll Claims Checks #416311 through 416313 and Twenty-Seven EFT's totaling \$162,576.82**
- 5. STAFF REPORTS**
 - 5.a. City Manager Report**
 - 5.b. Passports**
 - 5.c. City Clerk Report**
 - 5.d. Public Works**
 - 5.e. Planning**
 - 5.f. Police Department**
- 6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

(The public is encouraged to submit written comments prior to the meeting by emailing them directly to the city clerk at: darla.wilkins@ci.granite-falls.wa.us; and should be submitted no later than 5PM. Public comment speakers can sign up prior to the meeting, or wait for the public comment section of the meeting to be open by the presiding officer. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes).

7. NEW BUSINESS

**7.a. AB 099-2026 Public Hearing - 7:10 PM, or soon thereafter,
For consideration to Approve Resolution 2026-09 (CIP/TIP)**

7.b. AB 100-2026 Planning Commission Seat Nomination

7.c. AB 101-2026 Transportation Benefit District Funding Options

8. CURRENT BUSINESS

9. MAYOR'S COMMENT (5 MINUTES)

10. COUNCIL COMMENTS (15 MINUTES)

11. CITY MANAGER (5 MINUTES)

12. ADJOURNMENT

The City of Granite Falls strives to provide access and services to all members of the public.



CITY COUNCIL AGENDA BILL

Subject: AB 094-2026 Approval of May 20, 2026 Minutes
Originating Dept.: City Clerk

Approval(s): City Clerk

Action Recommended: Approval of the Consent Agenda

Meeting Date: June 17, 2026

Date Submitted: 5/20/2026

Exhibit(s):

1. 05-20-2026 Minutes
-

Budgeted Amount:
BARS Code:

Summary Statement:

The city council minutes are the official action taken and direction given at the meetings of the city council. Any councilmember may remove an item(s) from the consent agenda for discussion and the item(s) would be voted on separately from the other consent agenda items.

Background:

Recommended Motion:

- 1) Motion to approve the minutes as shown. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the [state date] minutes and approve the minutes as amended.



**CITY COUNCIL MEETING
MINUTES**

**May 20, 2026
7:00 PM
Civic Center**

City Council	Mayor/Councilmember Matthew Hartman Mayor Pro Tem/Councilmember David Griggs Councilmember Steven Glenn Councilmember Tom FitzGerald Councilmember Bruce Straughn
City Staff	City Clerk Darla Wilkins City Manager Jeff Balentine Deputy City Manager Brent Kirk Public Works Director Charles White Planning Director Amy Hess
Consultants	Consultant Police Chief Tom Dalton Consultant City Attorney Emily Guildner

1. CALL TO ORDER

Mayor Matthew Hartman called the meeting to order at 7:00 p.m.

2. FLAG SALUTE

Mayor Matthew Hartman let the Council, Staff and Audience in the Pledge of Allegiance to the flag.

3. ROLL CALL

Present: Mayor/City Councilmember Matthew Hartman
Mayor Pro Tem/City Councilmember David Griggs
City Councilmember Tom FitzGerald
City Councilmember Bruce Straughn
City Councilmember Steven Glenn

Absent:

Excused:

4. CONSENT AGENDA

MOTION:	Motion to approve the consent agenda.
MOVER:	City Councilmember Steven Glenn
SECONDER :	City Councilmember Bruce Straughn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

4.a. AB 079-2026 Approval of May 6, 2026 Minutes

4.b. AB 080-2026 Approval of May 20, 2026 Claims Checks #416230 through 416271 and One EFT totaling \$174,803.77

4.c. AB 081-2026 Approval of April 16, 2026 through April 30, 2026 Payroll Claims Checks #416184 through 416186 and Twenty-Seven EFT's totaling \$159,845.80

5. STAFF REPORTS

5.a. Planning Staff Report

Planning Director Amy Hess commented on the following:

- Online permit software (live yesterday)
- Planning Commissioner Loren Tonsgaard resignation

5.b. Public Works

Public Works Director Charles White commented on the following:

- Lake Gardner (yearly stocking - May 8th)
- Demo of old wooden gazebo
- Kentucky & Union LID project update
- Crack sealing project update
- Union & Kentucky overlay project (bid)

5.c. Passports

City Manager Jeff Balentine gave a financial update on the passport office.

5.d. City Manager Report May 6 - May 14

City Manager Jeff Balentine commented on the following:

- Focused on grant funding opportunities (4 total)
- Horse Shoe Park
- Wi-Fi at Wastewater Treatment Plant

5.e. Consultant Police Chief Report

Consultant Police Chief Thom Dalton commented on the following:

- Speed sign up on Paradise Pkwy.
- Suncrest Farms speed trailer up
- N. Alder Ave. dog complaints

5.f. City Clerk Staff Report

City Clerk Darla Wilkins commented on the following:

- The meeting packet for the June 3rd meeting will be out to the Council on June 1st (due to vacation)
- Shared Salary Commission information

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

Aiden Hartman, Granite Falls, provided comment.

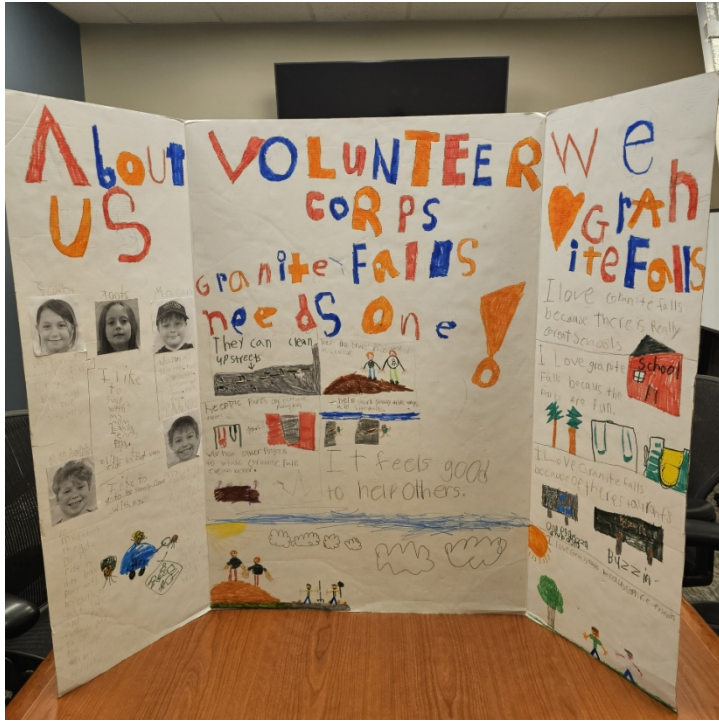
7. NEW BUSINESS

7.a. AB 082-2026 Community Improvement Projects

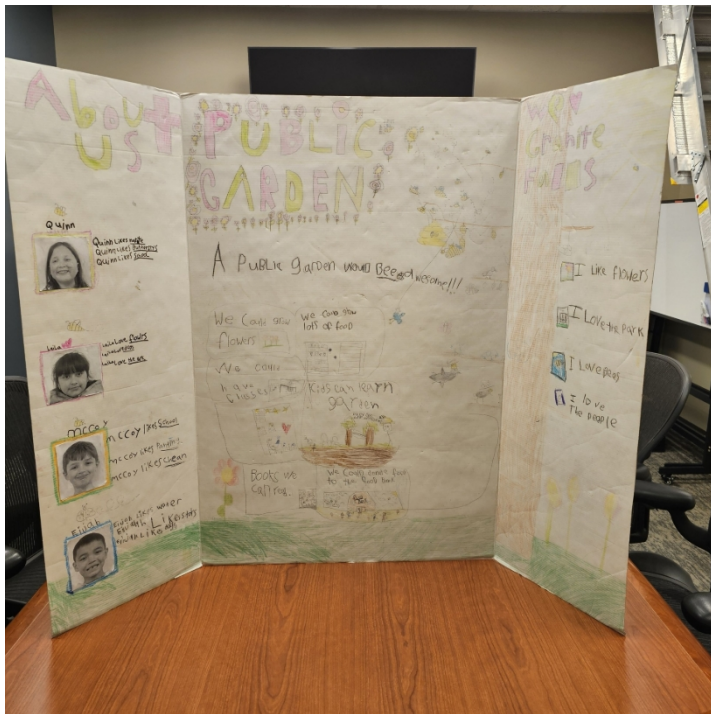
Mr. Corey's 2nd Grade Class - Mt. Way Elementary

Mr. Ben Corey's Second Grade Class from Mt. Way Elementary gave presentations in small groups to discuss their ideas on "Community Improvement Projects." The following were the topics and display boards the class spoke about:

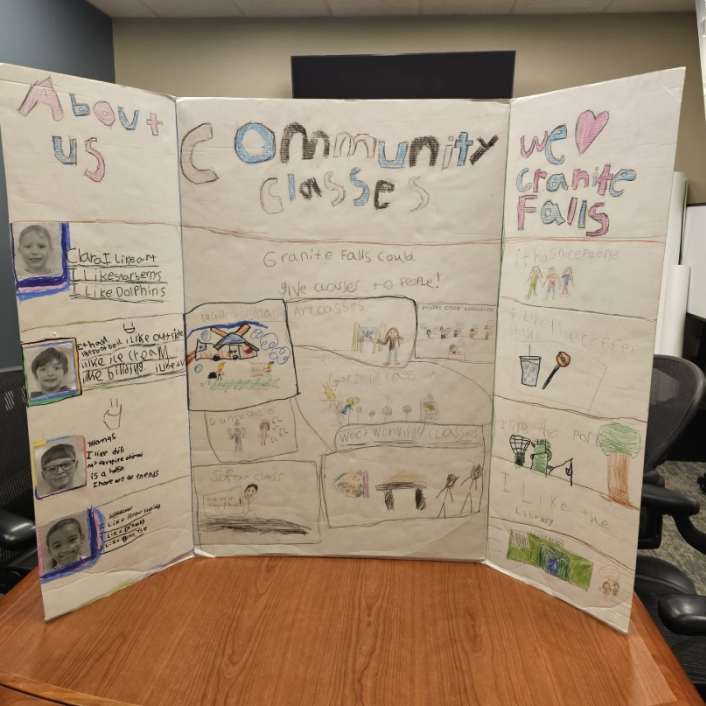
[Volunteer Corps](#) (Mason-Elliott-Scarlett-Tanner-Toots)



Public Garden (Quinn-Leila-Elijah)



Community Classes (Clara-Thomas-Nahtalina-Ethan)



2nd Grade Kids and City Council



7.b. AB 083-2026 Sno-Isle Libraries Update

Sno-Isle Executive Director Eric Howard and Librarian Manager Chris Sorenson gave an update on the library, including the 2026 programs and services at the Granite Falls library and across Sno-Isle Libraries.

7.c. AB 084-2026 Consideration to approve the purchase of RRFB crosswalk signaling devices

MOTION:	Motion to approve the purchase of Rapid Retangular Flashing Beacon (RRFB) signaling devices from RadarSign in the amount of \$41,200.52, including Washington State sales tax, and authorize the City Manager to sign the quotation.
MOVER:	City Councilmember Tom FitzGerald
SECONDER :	Mayor Pro Tem/City Councilmember David Griggs
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

8. CURRENT BUSINESS

None.

9. MAYOR'S COMMENT (5 MINUTES)

Mayor Matthew Hartman commented on the following:

- Attended the Motorcycle show
- Survey from City Manager (due on June 3rd)
- Cascade Industrial Center (data center ? - trying to get)

10. COUNCIL COMMENTS (15 MINUTES)

Mayor Pro Tem David Griggs commented on the following:

- Annual Memorial Day Ceremony - 12pm start
- 100th St. - re-stripe (please)
- Will miss first council meeting in June (vacation)

Councilmember Tom FitzGerald commented on the following:

- Attended the first committee meeting (Athletic Fields Committee)
- Tiger Council (tomorrow morning)

Councilmember Steven Glenn commented on the following:

- Looking forward to the Memorial Day Ceremony with the Scouts helping out
- Cemetery Genealogy & History
- Blood Drive - Saturday - church across from high school

Councilmember Bruce Straughn stated he will be gone on vacation, and will miss the June 3rd meeting.

11. CITY MANAGER (5 MINUTES)

City Manager Jeff Balentine commented on the following:

- Jail rates increasing in 2027 & 2028
- Attended the Department of Emergency Management Meeting with Councilmember Tom FitzGerald
- Community Center Reservation Page on city website (thank you, Brittany)
- ADA website compliance (thank you, Darla & Joe)
- Sky Valley Motorcycle Show (thanked staff & police department)
- Snohomish County Board of Equalization (seeking applicants)
- TWIC cards & TSA Documents start up (thank you, Mohanna)

12. ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 8:40 p.m.

City Clerk Darla Wilkins, MMC

Mayor Matthew Hartman



CITY COUNCIL AGENDA BILL

Subject: AB 095-2026 Approval of June 3, 2026 Minutes
Originating Dept.: City Clerk

Approval(s): City Clerk

Action Recommended: Approval of the Consent Agenda.

Meeting Date: June 17, 2026

Date Submitted: 6/3/2026

Exhibit(s):

1. 06-03-2026 Minutes
-

Budgeted Amount:
BARS Code:

Summary Statement:

The city council minutes are the official action taken and direction given at the meetings of the city council. Any councilmember may remove an item(s) from the consent agenda for discussion and the item(s) would be voted on separately from the other consent agenda items.

Background:

Recommended Motion:

- 1) Motion to approve the minutes as shown. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the [state date] minutes and approve the minutes as amended.



**CITY COUNCIL MEETING
MINUTES**

**June 3, 2026
7:00 PM
Civic Center**

City Council	Mayor/Councilmember Matthew Hartman Mayor Pro Tem/Councilmember David Griggs Councilmember Steven Glenn Councilmember Tom FitzGerald Councilmember Bruce Straughn
City Staff	City Clerk Darla Wilkins City Manager Jeff Balentine Deputy City Manager Brent Kirk Public Works Director Charles White
Consultants	Consultant Police Chief Tom Dalton Consultant City Attorney Emily Guildner

1. CALL TO ORDER

Mayor Matthew Hartman called the meeting to order at 7:00 p.m.

2. FLAG SALUTE

Mayor Matthew Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the flag.

3. ROLL CALL

City Clerk Darla Wilkins verbally called out the Council's names and took note of the meeting attendance.

Present: Mayor/City Councilmember Matthew Hartman
City Councilmember Tom FitzGerald
City Councilmember Steven Glenn

Absent:

Excused: Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn

MOTION:	Motion to excuse Councilmember David Griggs and Councilmember Bruce Straughn due to previous family arrangements.
MOVER:	City Councilmember Steven Glenn
SECONDER:	Mayor/City Councilmember Matthew Hartman
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn
NAYS:	None
RESULT:	Passed

4. CONSENT AGENDA

MOTION:	Motion to approve consent agenda.
MOVER:	City Councilmember Steven Glenn
SECONDER:	Mayor/City Councilmember Matthew Hartman
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn
NAYS:	None
RESULT:	Passed

4.a. AB 085-2026 Approval of May 13, 2026 Minutes

4.b. AB 086-2026 Approval of May 21, 2026 through June 3, 2026 Claims Checks #416273 through 416310 totaling \$496,050.41

4.c. AB 087-2026 Approval of May 1, 2026 through May 15, 2026 Payroll Claims consisting of Twenty-Two EFT's totaling \$98,200.01

5. STAFF REPORTS

5.a. Planning

Planning Director Amy Hess was absent from the meeting.

5.b. Public Works

Public Works Director Charles White commented on the following:

- 115 S. Indiana - G&O Survey completed
- Public works (sewer line jetting)
- Annual consumer confidence report (submitted to Dept. of Health)
- Attended a TIB Workshop
- RFQ Legion Park (due tomorrow at 3pm)

5.c. City Manager Report

City Manager Jeff Balentine commented on the following:

- LID Grant
- Passports update (TWIC)
- Wings of Freedom (using Granite Falls as a sole provider)
- 4th of July (1st Annual Fund Run)
- Passport marketing updates
- Financial Reports (through May)

5.d. City Clerk Report

City Clerk Darla Wilkins mentioned she received the preliminary population number from the Office of Financial Management.

5.e. Financial Reports

This was shared under the City Manager Report.

Consultant Police Chief Thom Dalton commented on the following:

- Calls for service in May
- Mt. Way Elementary emphasis patrol (school zones)
- Crossroads Graduation (tonight)
- High School Graduation (Friday)
- Out on vacation next meeting

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

None.

7. NEW BUSINESS

7.a. AB 088-2026 UW Students Hazard Mitigation Plan

The University of Washington Graduate Students gave a presentation on the Hazard Mitigation Plan prepared for the City. This presentation focused on Risk Assessment, Community Engagement, and Hazard Mitigation Strategies.

**7.b. AB 089-2026 Community Prevention and Wellness Initiative (CPWI)
Jared Pierce**

Jared Pierce is the Coordinator for the Granite Falls Prevention Coalition. Mr. Pierce spoke about the Community Prevention and Wellness Initiative (CPWI) and how the program helps in the community.

**7.c. AB 090-2026 Library Update
Jannah Minnix**

Jannah Minnix with the Sno-Isle Library, shared what is scheduled for the libraries' Summer Program.

7.d. AB 091-2026 Discussion - Transportation Benefit District Funding Options

City Manager Jeff Balentine discussed the Transportation Benefit District (TBD) funding options with the City Council. A Power Point was used to aid in the presentation and the following slides were shown and discussed in detail:

- TBD Fees (Possible Action)
- Current TBD Structure
- Fee Review
- Statutory Fee Options
- Local Code Constraint
- Washington Comparison
- Snohomish County Comparison
- Revenue Impact
- Recommended Fee Path
- Council Next Steps

City Manager Jeff Balentine to work with City Attorney Emily Guildner, and look into the sales tax percentage information and possible increase options. This item to be brought back to Council at a future work session for further discussion.

7.e. AB 092-2026 Consideration of Adopting Ordinance No. 1077-2026, related to Budget Amendment #3

MOTION:	Motion to adopt Ordinance No. 1077-2026, an Ordinance of
----------------	--

	the City of Granite Falls, Washington, Relating to the 2026 Budget; and Amending Ordinance No. 1066-2025 Adopting the 2026 Budget to Adjust Revenue Estimates and Appropriations for Funds as Included in Exhibit "A".
MOVER:	City Councilmember Steven Glenn
SECONDER:	City Councilmember Tom FitzGerald
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn
NAYS:	None
RESULT:	Passed

7.f. AB 093-2026 Consideration to Award the Kentucky/ Union Overlay Project

MOTION:	Motion to award the Union Street/South Kentucky Avenue Improvement Project to the lowest responsible bidder, Larry Brown Construction, Inc., in the amount of \$579,583.06, and authorize the City Manager to execute the project agreement.
MOVER:	City Councilmember Tom FitzGerald
SECONDER:	City Councilmember Steven Glenn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn
NAYS:	None
RESULT:	Passed

8. CURRENT BUSINESS

None.

9. MAYOR'S COMMENT (5 MINUTES)

Mayor Matthew Hartman had no comments.

10. COUNCIL COMMENTS (15 MINUTES)

Councilmember Tom FitzGerald commented on the following:

- Attended the Tiger Council
- High School Graduation on Friday

Councilmember Steven Glenn added he received a letter stating graduation will be held outside even if it raining.

11. CITY MANAGER (5 MINUTES)

City Manager Jeff Balentine commented on the following:

- Surface Water Billing Claims
- WWTP Update
- Joey Harmon passed his testing and is now an ICC Certified Residential Mechanical Inspector
- ADA Compliance
- Civic Plus Mass Notification Changes
- Chapter 2.08 Review & Survey Comments due from Council
- SAO Fraud/Cybersecurity & platform information
- Fire District Donation Resolution on Horse Shoe Park (with Fire Dept.)
- Survey coming - 1 year City Manager review

12. ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 9:16 p.m.

City Clerk Darla Wilkins, MMC

Mayor Matthew Hartman



CITY COUNCIL AGENDA BILL

Subject: AB 096-2026 Approval of June 10, 2026 Minutes

Originating Dept.: City Clerk

Approval(s): City Clerk

Action Recommended: Approval of Consent Agenda

Meeting Date: June 17, 2026

Date Submitted: 6/10/2026

Exhibit(s):

1. 06-10-2026 Minutes
-

Budgeted Amount:
BARS Code:

Summary Statement:

The city council minutes are the official action taken and direction given at the meetings of the city council. Any councilmember may remove an item(s) from the consent agenda for discussion and the item(s) would be voted on separately from the other consent agenda items.

Background:

Recommended Motion:

- 1) Motion to approve the minutes as shown. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the [state date] minutes and approve the minutes as amended.



**CITY COUNCIL MEETING
MINUTES**

**June 10, 2026
7:00 PM
Civic Center**

City Council
Mayor/Councilmember Matthew Hartman
Mayor Pro Tem/Councilmember David Griggs
Councilmember Steven Glenn
Councilmember Tom FitzGerald
Councilmember Bruce Straughn

City Staff
City Clerk Darla Wilkins
City Manager Jeff Balentine
Public Works Director Charles White
Planning Director Amy Hess

Consultants

-
- 1. CALL TO ORDER**
Mayor Matthew Hartman called the meeting to order at 7:00 p.m.
 - 2. FLAG SALUTE**
Mayor Matthew Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the flag.
 - 3. ROLL CALL**
City Clerk Darla Wilkins verbally called out the Council's names and took note of the meeting attendance.

Present:	Mayor/City Councilmember Matthew Hartman City Councilmember Tom FitzGerald City Councilmember Steven Glenn City Councilmember Bruce Straughn
-----------------	---

Absent:	
Excused:	Mayor Pro Tem/City Councilmember David Griggs

MOTION:	Motion to excuse Councilmember David Griggs due to travel difficulties.
MOVER:	City Councilmember Bruce Straughn
SECONDER:	City Councilmember Tom FitzGerald
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

4. NEW BUSINESS

4.a. Discussion - 2027-2041 CIP and TIP

City Manager Jeff Balentine and Public Works Director Charles White reviewed the 2027-2041 Capital Improvement Plan (CIP) and Transportation Improvement Plan (TIP) to establish a fifteen-year framework of planned capital investments across the City’s facilities, parks, and utility transportation systems. The following is the list of changes as a result of this discussion:

- Staff will draft and schedule a work session to discuss Grant Application Approval Policy and Procedures
- Removed City Hall Addition/Expansion from CIP
- Reprioritized Pedestrian Trail Improvements to “High”
- Corrected local match on Water System Project “Anderson Ave - S. of W. Galena St; adding \$240K
- Removed Mtn Loop Hwy. Sewer Line Extension from Sanitary Sewer System Projects
- Changed priority to “High” for the City-wide Inflow & Infiltration Study

- Project
- Changed priority to “High” for the West Stanley St Illumination Project

4.b. Discussion - Planned Residential Developments

Planning Director Amy Hess had an initial discussion on what Planned Residential Developments (PRDs) and how they differ from traditional subdivisions. This discussion is intended to be the first conversation in what will ultimately result in an overhaul of the existing PRD code. This work session discussion was educational, with specific standards and code amendments as well as general discussion regarding potential PRD standards.

5. CURRENT BUSINESS

None.

6. ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 9:21 p.m.

City Clerk Darla Wilkins, MMC

Mayor Matthew Hartman



CITY COUNCIL AGENDA BILL

Subject: AB 097-2026 Approval of June 4, 2026 through June 17, 2026 Claims Checks #416315 through 416352 and One EFT totaling \$121,222.89
Originating Dept.: City Manager
Approval(s): City Manager
Finance

Action Recommended: Approval of Consent Agenda

Meeting Date: June 17, 2026

Date Submitted: 6/12/2026

Exhibit(s): None

Budgeted Amount: \$121,222.89
BARS Code: 001 Current Expense = \$28,956.52
101 Streets = \$4,212.59
103 Community Events, Arts, Recreation = \$1,805.75
401 Water = \$49,449.26
402 Cif / Water = \$200.72
403 Sewer = \$31,053.82
405 Storm Drainage = \$3,647.14
630 Trust Agency = \$1,897.09

Summary Statement:

The June 17, 2026 Claims Checks are for the time period of June 4, 2026 through June 17, 2026.

Background:

Recommended Motion:

- 1) Motion to pay the claims as presented. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the claims and approve the minutes as amended.



CITY COUNCIL AGENDA BILL

Subject: AB 098-2026 Approval of May 16, 2026 through May 31, 2026 Payroll Claims
Checks #416311 through 416313 and Twenty-Seven EFT's totaling \$162,576.82
Originating Dept.: City Manager
Approval(s): City Manager
Finance

Action Recommended: Approval of the Consent Agenda

Meeting Date: June 17, 2026

Date Submitted: 5/31/2026

Exhibit(s): None

Budgeted Amount: \$162,576.82
BARS Code: 001 Current Expense = \$73,708.17
101 Streets = \$13,824.11
401 Water = \$23,875.81
403 Sewer = \$44,753.01
405 Storm Drainage = \$6,415.72

Summary Statement:

Payroll claims are for the time period of May 16, 2026 through May 31, 2026.

Background:

Recommended Motion:

- 1) Motion to approve the payroll claims as presented. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the payroll claims and approve the minutes as amended.



**CITY OF
GRANITE FALLS**

CITY COUNCIL AGENDA BILL

Subject: City Manager Report

Originating Dept.: City Council

Action Recommended:

Approval(s):

Meeting Date: June 17, 2026

Date Submitted:

Exhibit(s):

1. City Manager Report 6-17-2026

Budgeted Amount:

BARS Code:

Summary Statement:

Background:

Recommended Motion:

Staff Report

From: Jeff Balentine
Date: June 17, 2026
Re: City Manager Update through June 11, 2026

- HB 2105, the Immigrant Worker Protection Act, is effective June 11, 2026, and requires the city to notify employees and union representatives within five business days after receiving notice of a federal I-9 inspection and to provide inspection results within five days after receipt.
- Washington Fair Chance Act changes take effect July 1, 2026 for employers with 15 or more employees, including us, and generally prohibit inquiries into criminal history or background checks before a conditional job offer, with exceptions including law enforcement positions.
- There will be a single-lane closure on Mountain Loop Highway between the 26700 and 28700 blocks from June 11 through June 30, Monday through Friday from 8:00 a.m. to 4:00 p.m., for Ziplly Fiber cable work.
- DOE will remit \$138,545 to the City for our latest PRPR, Public Works Director White submitted, for the Ecology LID Retrofit Grant at Kentucky Avenue and Indiana Avenue.
- DOE confirmed the City's Industrial Stormwater General Permit Notice of Intent application for the Wastewater Treatment Plant was complete and that an official coverage letter and monitoring summary had been uploaded into their system. This controls how stormwater runoff from the Wastewater Treatment Plant site is managed, monitored, and reported to Ecology.
- The City and G&O signed the WWTP Upgrade Change Order No. 3 and submitted it to Ecology. The Change Order resolves outstanding items and reconciling unit quantities and lump-sum amounts to final contract quantities.
- HB 2442 levy lid lift and local revenue changes will be effective July 1, 2026. The levy lid lift guidance now reflects the option for certain levy lid lifts of up to 10 years (MRSC levy lid lift guidance). Finance should brief Council on whether the new authority affects long-range planning, public safety funding, infrastructure needs, or any future ballot-measure strategy.
 - The main types are:
 - **One-year levy lid lift:** Voters approve a levy increase above the 101% annual limit for one year. This can be temporary or permanent.
 - **New two-year option:** HB 2442 allows what had been called a single-year lid lift to set a levy rate for **two consecutive years**.

- **Multi-year levy lid lift:** Voters approve increases above the 101% limit over multiple years. HB 2442 extends the maximum period from **six years to ten years**.
 - **Temporary levy lid lift:** The increase lasts for a defined period, then the levy base reverts to what it would have been without the lift.
 - **Permanent levy lid lift:** The increased levy amount becomes the new base for future 101% calculations.
 - **Debt-service levy lid lift:** A lid lift may be used for debt service, but cannot exceed nine years for that purpose. This can support voter-approved financing for capital projects.

- The City upgraded its Google Workspace/Vault upgrade. This will assist staff with public records retention, litigation holds, and email archiving.

- New state e-bike rules are in effect:
 - **It tightens the definition of an e-bike.** An “electric-assisted bicycle” must have two or three wheels, a saddle, fully operative pedals, and an electric motor of **750 watts or less**.
 - **It keeps the three e-bike classes.**
 - **Class 1:** Pedal-assist only, motor cuts off at 20 mph.
 - **Class 2:** Throttle-capable, but motor assistance cannot exceed 20 mph.
 - **Class 3:** Pedal-assist only, motor cuts off at 28 mph, and must have a speedometer.
 - **It excludes faster throttle-powered vehicles from the e-bike category.** A vehicle is not an e-bike if it can exceed **20 mph using only the electric motor**.
 - **It excludes easily modified vehicles.** A bike is not an e-bike if it is designed or sold so it can easily be reconfigured to exceed e-bike limits by a switch, button, software setting, app, or similar method.
 - For the City, this means that some devices being marketed as “e-bikes” may now fall outside the e-bike definition and may instead be treated more like mopeds or motorcycles. Our Police Department will now watch for complaints involving high-speed throttle-powered bikes on streets, sidewalks, parks, or trails.

- Indigent defense caseload standards are calling for a lower number of cases each defense attorney may carry. This may result in the City paying for more attorney time or a need to modify our public defender contract.

- The City is working with IDEMIA/PSNA on the standard service agreement for the potential TWIC/TSA work, with legal follow-up pending before a rescheduled call.



CITY OF
GRANITE FALLS

CITY COUNCIL AGENDA BILL

Subject: Passports

Originating Dept.: City Council

Action Recommended:

Approval(s):

Meeting Date: June 17, 2026

Date Submitted:

Exhibit(s):

1. COGF Passport PnL

Budgeted Amount:

BARS Code:

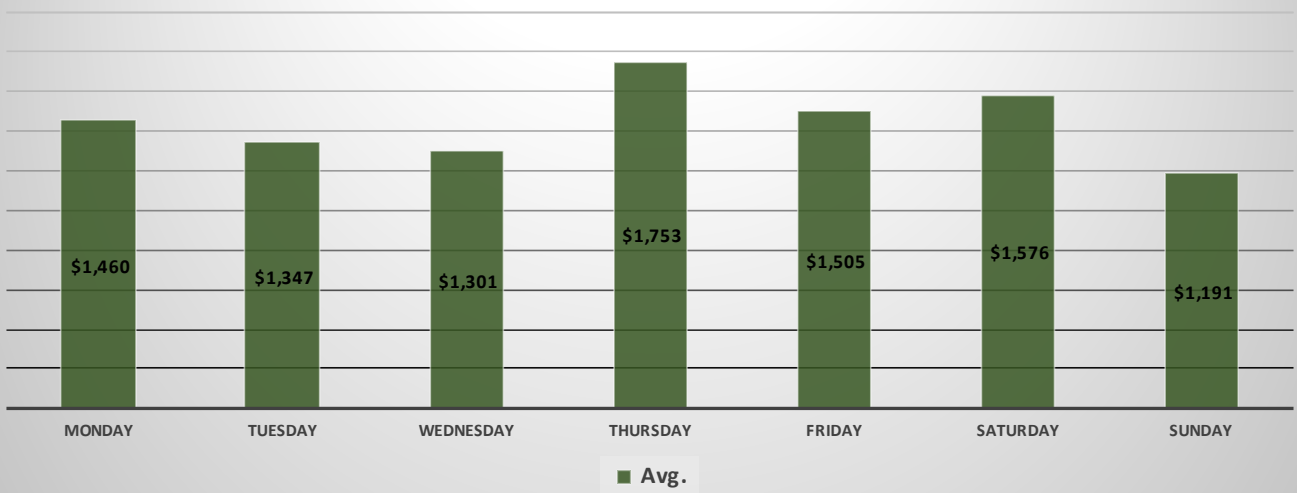
Summary Statement:

Background:

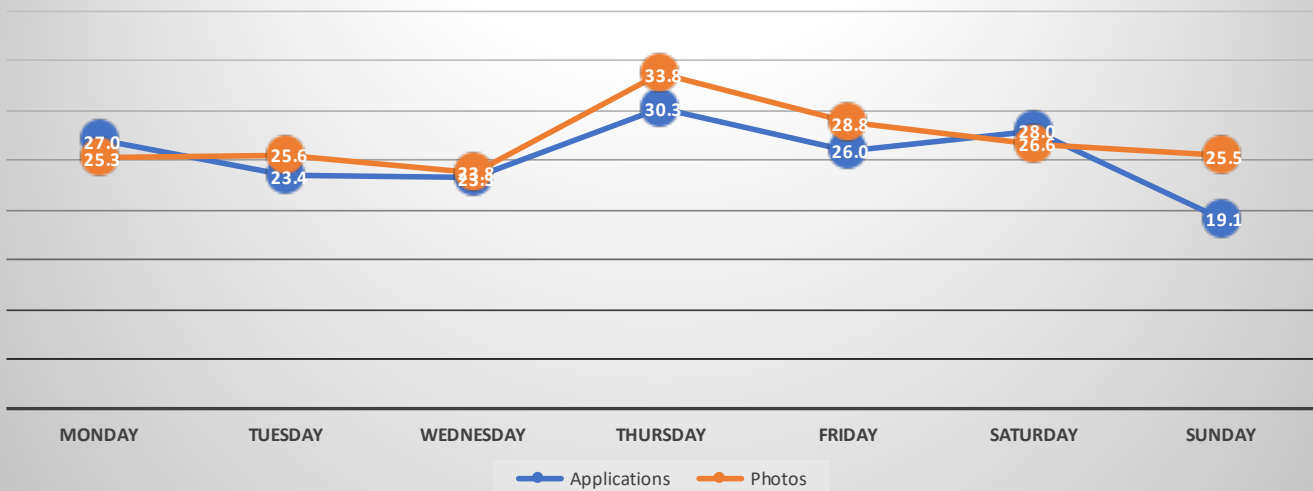
Recommended Motion:

As of June 9, 2026

30-day Statistics By Day



30-day Application & Photo Processing By Weekday



	Revenue since 6-6-2022	Revenue YTD 2026	Gross Margin YTD 2026	
Total Revenue (since 6-6-2022)	\$ 1,232,352.35	\$ 283,525.90	\$ 137,106.64	
30-day Annualized Revenue Trend	\$ 646,793.46		48.4%	
	Gross Margin	% Sales	Tracking v Budget	Revenue Change v prior year
Total Gross Margin (since 6-6-2022)	\$ 547,169.43	44.4%	\$ (26,436.35)	\$ (155,438.51)
30-day Annual Projected Gross Margin	\$ 312,774.53	48.4%	-9.2%	-35.4%
		# Processed	Last 30 day Avg. per day	Break Even
Total Passport Applications Processed		40,812	25.3	15.7
Total Passport Photos Taken		37,565	26.9	14.4



CITY OF
GRANITE FALLS

CITY COUNCIL AGENDA BILL

Subject: City Clerk Report

Originating Dept.: City Clerk

Action Recommended:

Approval(s): City Clerk

Meeting Date: June 17, 2026

Date Submitted: 6/10/2026

Exhibit(s):

1. 06-17-2026 City Clerk Report
2. 2026-Council-Outlook-Schedule-
UPDATED 06-12-2026

Budgeted Amount:

BARS Code:

Summary Statement:

Attached, please find the City Clerk Report for June 17, 2026

Background:

Recommended Motion:

City Clerk Staff Report

June 17, 2026



Business Licenses (Inside City):

Refined Home Cleaning Services (Mather, Nicole Renee)
618 Eagle View Dr.
Granite Falls, WA 98252-8001
Business license application is for: Cleaning service



Business Licenses (Outside City):

Just Duck It LLC
6411 Skinner Rd.
Granite Falls, WA 98252-9413
Business license application is for: Construction, cleaning service, painting-construction



Blue Re (Blue Laurie Kaye)
12521 12th St. SE
Lake Stevens, WA 98258-8047
Business license application is for: Real estate agent, real estate broker



Small Farm LLC
6727 Skinner Rd.
Granite Falls, WA 98252-9454
Business license application is for: Farming, food processor



2026 Council Outlook Schedule - revised 6/12/2026			
Date	Cohort	Item #	Description
Wednesday, June 17, 2026 Regular	Council	1	Six-Year Transportation Improvement Plan (Public Hearing)
		2	New Planning Commissioner Appointment
		3	TBD Discussion
		4	
Wednesday, July 1, 2026 Regular	Council	1	Q2 2026 Financial Report to Council
		2	City Council Section 2.08 GFMC Continued Discussion
		3	
Wednesday, July 8, 2026 Work Session	Council	1	Work Session: Stormwater Management Action Plan Progress Report (G&O)
		2	Title 19 and Title 21 Updates
		3	Mid-Year Grant/Legislative Update (Post-Session Recap)
Wednesday, July 15, 2026 Regular	Council	1	Executive Session - City Manager 1-year Performance / Contract
		2	Community Center Renovation Phase Update
		3	Title 19 and Title 21 Updates (Public Hearing)
		4	
Wednesday, August 5, 2026 Regular	Council	1	City Strategic Plan - Budget and Goals 2027-2036 Discussion
		2	Flock Safety ALPR Contract Review / SB 6002 Compliance Update
		3	
Wednesday, August 12, 2026 Work Session	Council	1	Work Session: 2027 Fee Resolution - Preliminary Discussion (Utility & GFC Rates)
		2	Work Session: Council Size Expansion - Follow-Up Discussion
Wednesday, August 19, 2026 Regular	Council	1	Sno-Isle Library Annual Update
		2	Legion Park / Veterans Memorial Update
		3	Insurance / Risk Management Annual Review
Wednesday, September 2, 2026 Regular	Council	1	Public Hearing - 2027 Fee Resolution (Utility and GFC Rates)
		2	Budget Request Call Letter Issued to Department Heads
		3	Kentucky Ave / Indiana Ave LID Project Construction Update
Wednesday, September 9, 2026 Work Session	Council	1	Work Session: Council Retreat / 2027 Budget Objectives
		2	Work Session: Delegation of Authority Implementation Review
Wednesday, September 16, 2026 Regular	Council	1	Stormwater Rates Ordinance - Annual Review
		2	NPDES Phase II Permit Compliance / Annual Report
		3	
Wednesday, October 7, 2026 Regular	Council	1	City Manager Revenue Estimates to Council for Property Tax Levy Setting
		2	Q3 2026 Financial Report to Council
		3	Animal Control ILA Renewal (City of Everett)
Wednesday, October 14, 2026 Work Session	Council	1	Work Session: 2027 Preliminary Budget Review - Department Presentations
		2	Work Session: New Revenue Strategy Review
Wednesday, October 21, 2026 Regular	Council	1	Public Hearing - Revenue Sources Including Property Tax Increases
		2	Comprehensive Emergency Management Plan (CEMP) Annual Review
		3	
Wednesday, November 4, 2026 Regular	Council	1	Public Hearing - Property Tax Levy / Levy Ordinance Adoption
		2	Public Hearing - 2027 Preliminary Budget (First Hearing)
		3	Code Changes / Planning Commission Update
Wednesday, November 11, 2026 Work Session	Council	1	Work Session: 2027 Preliminary Budget Review - Council Questions and Direction
		2	Work Session: Establish City's 2027 Legislative Priorities
Wednesday, November 18, 2026 Regular	Council	1	Public Hearing - 2027 Final Budget (Second Hearing)
		2	Property Tax Levy Certification to County (Deadline Nov 30)
		3	
Wednesday, December 2, 2026 Regular	Council	1	Public Hearing - Final Budget Adoption (Ordinance) - 2027 Budget
		2	2026 Budget Amendments (if needed - deadline Dec 31)
		3	
Wednesday, December 9, 2026 Work Session	Council	1	Work Session: Year-End Review - 2026 Goals and Accomplishments
		2	Work Session: 2027 Meeting Calendar Adoption / Organizational Planning
Wednesday, December 16, 2026 Regular	Council	1	Final 2027 Budget Adoption (if not adopted Dec 2)
		2	Final 2026 Budget Amendments (Deadline Dec 31)
		3	



CITY OF
GRANITE FALLS

CITY COUNCIL AGENDA BILL

Subject: Public Works

Originating Dept.: Public Works

Action Recommended:

Approval(s):

Meeting Date: June 17, 2026

Date Submitted:

Exhibit(s):

1. PublicWorksStaffReport 6-17-2026

Budgeted Amount:

BARS Code:

Summary Statement:

Background:

Recommended Motion:

Public Works Staff Report

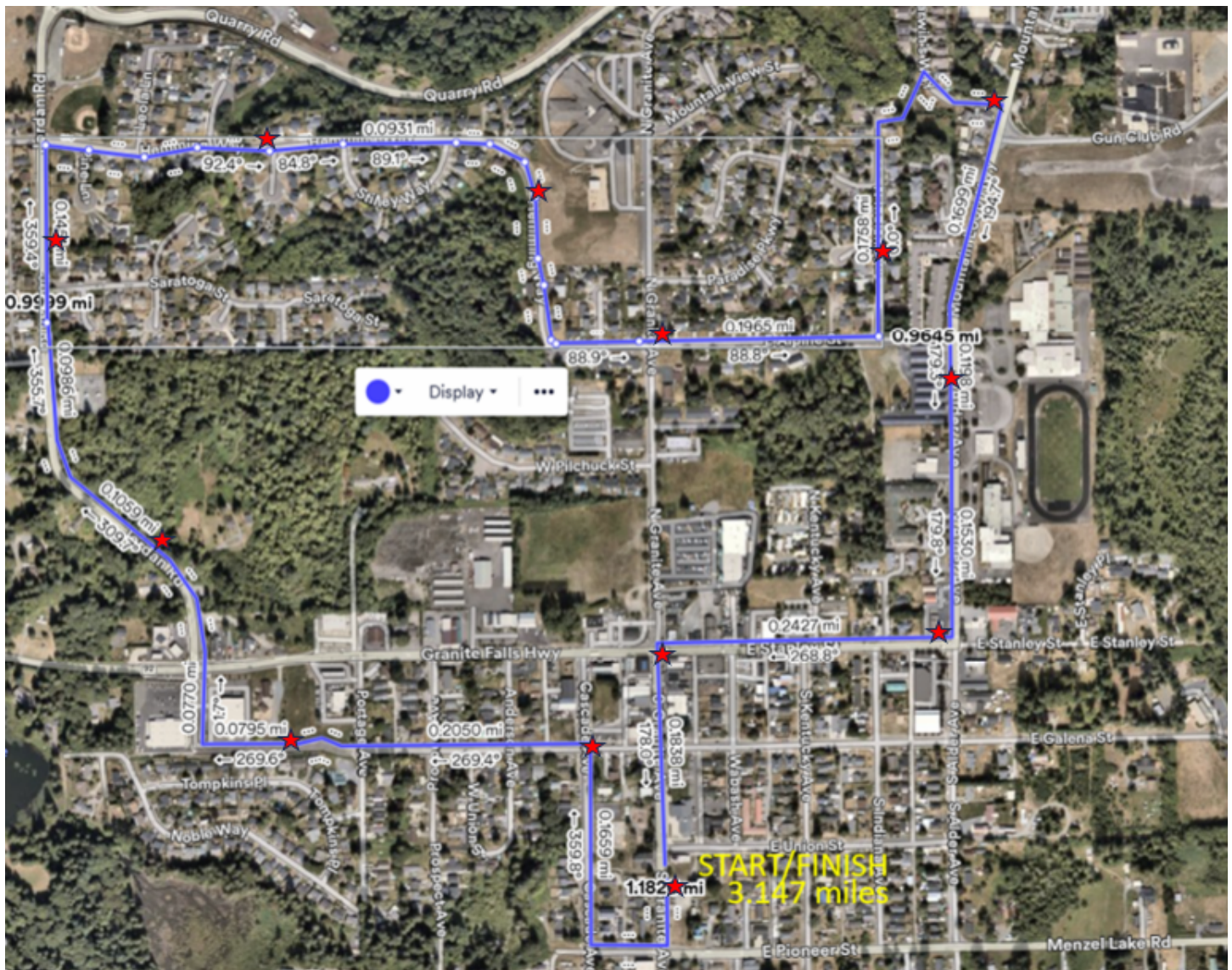
June 17, 2026

STORMWATER

The second Progress Report and Payment Request (PRPR) has been submitted to the Washington State Department of Ecology (Ecology) for reimbursement of costs associated with the first progress estimate for the LID project.

STREETS

Preparation for the 5K Fun Run continues (route below). During the initial route walk-through, 62 deficiencies were identified. Public Works is actively addressing these items in advance of the July 4 event. Additional preparations will take place during the week of the event, including the installation of quarter-mile markers featuring historical information along the route (In red below).



Event details Link:

<https://runsignup.com/Race/WA/GraniteFalls/TheFallsAndFootprintsRun>

Lower-hanging tree limbs were removed near the corner of N. Indiana Avenue and E. Alpine Street to improve clearance and visibility.

SEWER

Annual lift station site maintenance has been completed. All three sites were pressure washed for aesthetics, and weed control and weed trimming were performed to maintain the facilities and surrounding grounds.

WATER

During operations to depressurize the waterline for the LID project tie-in on the 200 block of S. Kentucky Avenue, Public Works staff observed water leaking from the bonnet of a fire hydrant. A work order has been created to repair the hydrant at a later date. The hydrant is not actively leaking under normal conditions and only leaks during operation. It will remain in service until repairs can be completed.

PROJECTS/ MISC.

Indiana/ Kentucky LID

- Public Works performed a dry-run water shutdown in preparation for the waterline tie-in on the 200 block of S. Kentucky Avenue.
- Hydrostatic pressure testing and bacteriological testing were completed during the week of June 8.
- The new waterline tie-in was completed on June 11, 2026.
- EWS continues installation of stormwater infrastructure on the 100 block of S. Indiana Avenue.
- As of June 11, 2026, 20 of 110 working days have been completed.

Pedestrian Improvements (RRFBs)

- Signs were ordered on May 21, 2026, with an estimated delivery time of 6–8 weeks.
- Sign designs and colors were verified with the vendor on June 5, 2026.

City-wide Roadway Crack Sealing Project

- Project closeout documents have been completed and submitted to TIB.

Union/ Kentucky Overlay

- Contract documents are currently being prepared.
- A Notice to Proceed has not yet been issued.

Legion Park

- June 4, 2026, was the deadline for submission of A/E qualifications.
- Five firms submitted statements of qualifications.
- Interviews were conducted with two shortlisted firms on June 15 and 16.
- Price negotiations are underway, with a Notice to Proceed to follow upon successful completion of negotiations.



CITY OF
GRANITE FALLS

CITY COUNCIL AGENDA BILL

Subject: Planning

Originating Dept.: Planning Department

Action Recommended:

Approval(s):

Meeting Date: June 17, 2026

Date Submitted:

Exhibit(s):

- 06.17.2026 Planning Staff Report

Budgeted Amount:

BARS Code:

Summary Statement:

Background:

Recommended Motion:



CITY COUNCIL STAFF REPORT

To: Mayor and City Council

From: Amy Hess, Planning Director

Department: Planning and Community Development

Date: June 17, 2026

Subject: Planning Department Update

1. UPDATES

Joey recently received his mechanical certification and has been shadowing our inspector from SafeBuilt on mechanical inspections. Joey will start doing solo inspections in the very near future, reducing the City's cost for mechanical inspections.

2. DEVELOPMENT ACTIVITY

Staff continues to process permits for mechanical, plumbing permits, and building permits.

One new formal residential land use application was received, but it did not comply with the updated Public Works Standards, so staff gave the applicant the option to rescind the submittal and redesign it to comply with the new standards, which they opted to do.

Tractor Supply has made a formal submittal, staff is currently reviewing for completeness.

3. PERMITS ISSUED

Applicant Name	Address	Type of Work
Bob's Heating	10213 Suncrest	AC Install
Cascade Energy	17805 Maple Street	AC Install
Robert Belchea	17606 Mill Valley Road	Cover porch/pation

4. LONG-RANGE PLANNING

Proposed changes to the *Change of Use, Non-conforming structures and uses*, types of review, as well as other sections of Title 19 and 21 were reviewed by Planning Commission April 14 and May 19. These proposed revisions went to public hearing before Planning Commission on June 9. Department of Commerce has approved an expedited review. As soon as staff received comments from Commerce, this will be brought before City Council.

Staff has been researching park impact fees and whether the City needs to update what is being charged for those fees. More to come.

5. POLICY AND PROCESS IMPROVEMENTS

Updated policies and procedures for SmartGov are under way as SmartGov use ramps up. Staff is working closely with Safebuilt to ensure a seamless permit review and inspection process.

6. UPCOMING PRIORITIES

Staff will continue to work on items identified on the 2026 work plan previously provided. If there are any sections of code that you feel should be prioritized, please share those with me.

7. SUMMARY

The department remains busy with application review as well as permit/process updates and ensuring responsible growth in the City.



CITY OF
GRANITE FALLS

CITY COUNCIL AGENDA BILL

Subject: Police Department

Originating Dept.: City Council

Action Recommended:

Approval(s):

Meeting Date: June 17, 2026

Date Submitted:

Exhibit(s):

1. PD Report

Budgeted Amount:

BARS Code:

Summary Statement:

Background:

Recommended Motion:



Police Department Staff Report

Chief's Monthly Report

May 2026

Mayor, City Council Members, and City Staff,

May was a busy month for our Deputies as they continued providing proactive law enforcement services throughout the City of Granite Falls and surrounding contract areas.

Calls for Service

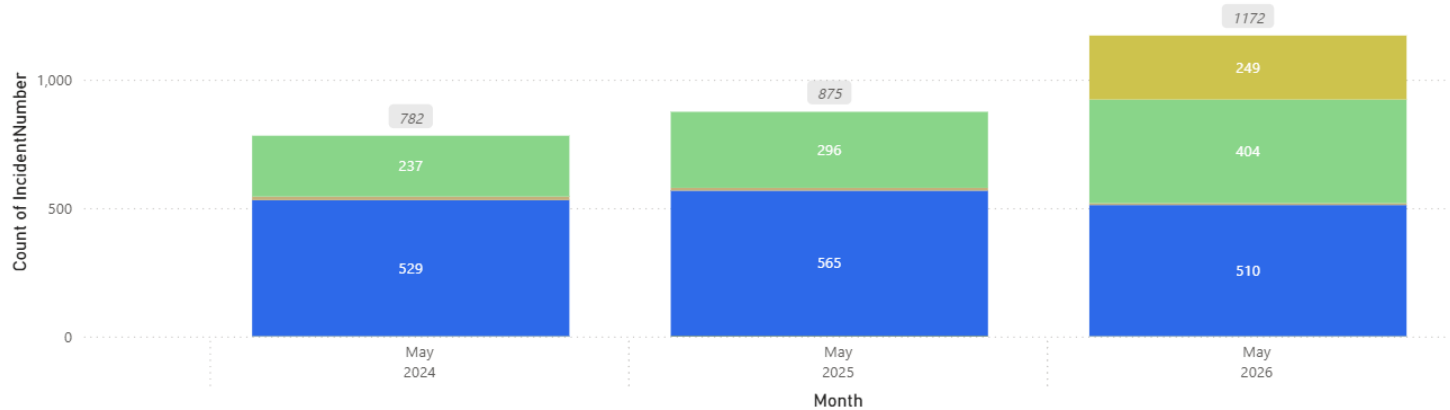
During May, Deputies responded to a total of **1,172 Calls for Service (CFS)**. Of those calls:

- **404** were officer-initiated activities.
- **510** were 911-generated calls for service.

These numbers reflect a continued commitment to proactive policing while maintaining responsiveness to community needs.

Total Incidents

Call Origination ● (Blank) ● 911 call ● ASAP ● Officer-Initiated ● Other



Area Emphasis Patrols (AEP)

As Council may recall, concerned residents attended a recent council meeting to express concerns regarding suspected criminal activity at a residence near the end of their street. City Manager Balentine and I took those concerns seriously and developed a proactive enforcement strategy.

We implemented **Area Emphasis Patrols (AEPs)** in the affected neighborhood and created a 30-day patrol event through our dispatch center that automatically appeared on Deputies' Mobile Data Computers (MDCs) four times daily. Due to separate concerns within the Lincoln 2 (L2) patrol area, a similar emphasis patrol program was also established along the Mountain Loop Highway.

During May, Deputies completed a total of **249 Area Emphasis Patrols** between the two locations.

Within the City of Granite Falls:

- **124 AEPs** were conducted in the vicinity of Mountain View Street.
- Deputies conducted **two traffic stops** during these patrols.
- One individual was contacted and identified as a local teacher walking during a lunch break.

Citizens provided dates, times, and Ring camera footage regarding suspicious activity. While appreciated, the information generally provided only vague descriptions of vehicles and individuals, making identification difficult.

Based on the results of the patrol initiative, I directed dispatch to discontinue the scheduled AEP notifications and instead instructed Deputies to continue conducting random patrols in the area as time permits.

Based on the documented patrol activity, Deputies spent **no less than 56 hours** in the area and likely closer to **80 hours** conducting patrol and stationary surveillance operations.

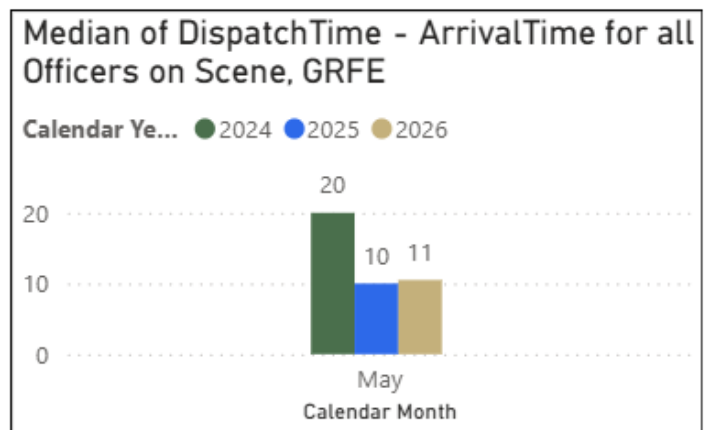
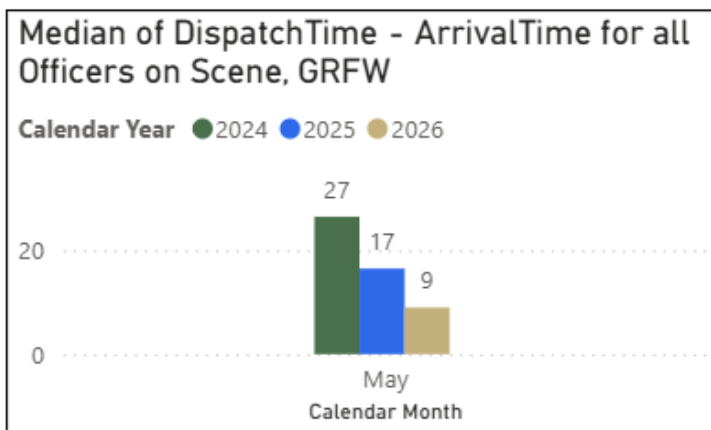
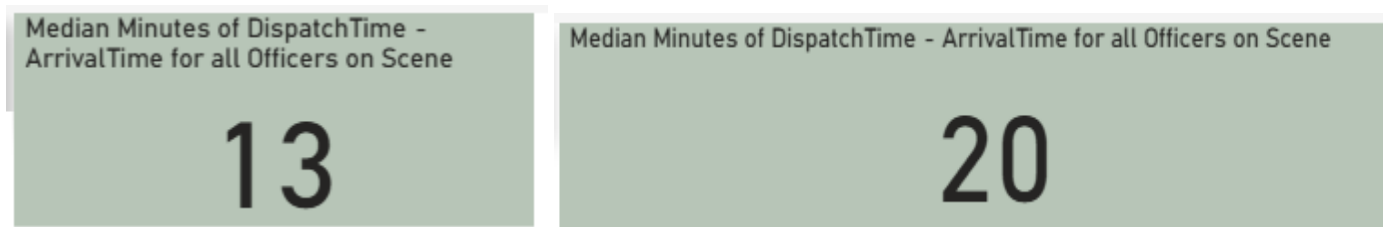
Deputies reported mixed feedback from residents. Some expressed appreciation for the increased police presence, while others preferred that patrol vehicles not remain parked near their homes for extended periods. To accommodate these concerns, Deputies varied surveillance locations throughout the area, including positions near Mountain Way Elementary School and North Granite Avenue.

Response Times

With the recent completion of our patrol beat realignment and the ability to track activity separately within the East and West City beats, we are now able to better evaluate service delivery.

For May:

- **Granite Falls median dispatch response time:** 13 minutes
- **Snohomish County median dispatch response time:** 20 minutes



This new tracking capability will provide valuable insight into service levels and resource deployment moving forward.

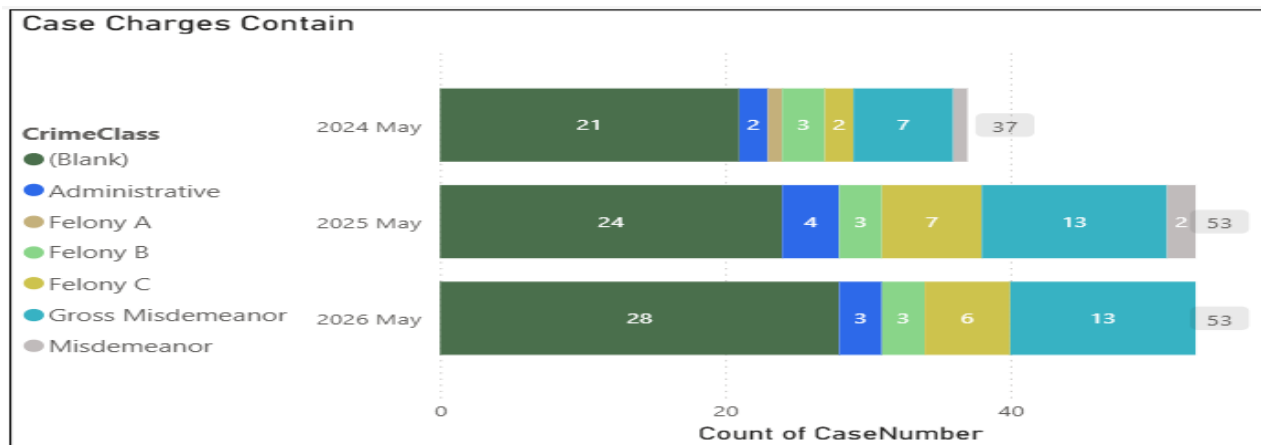
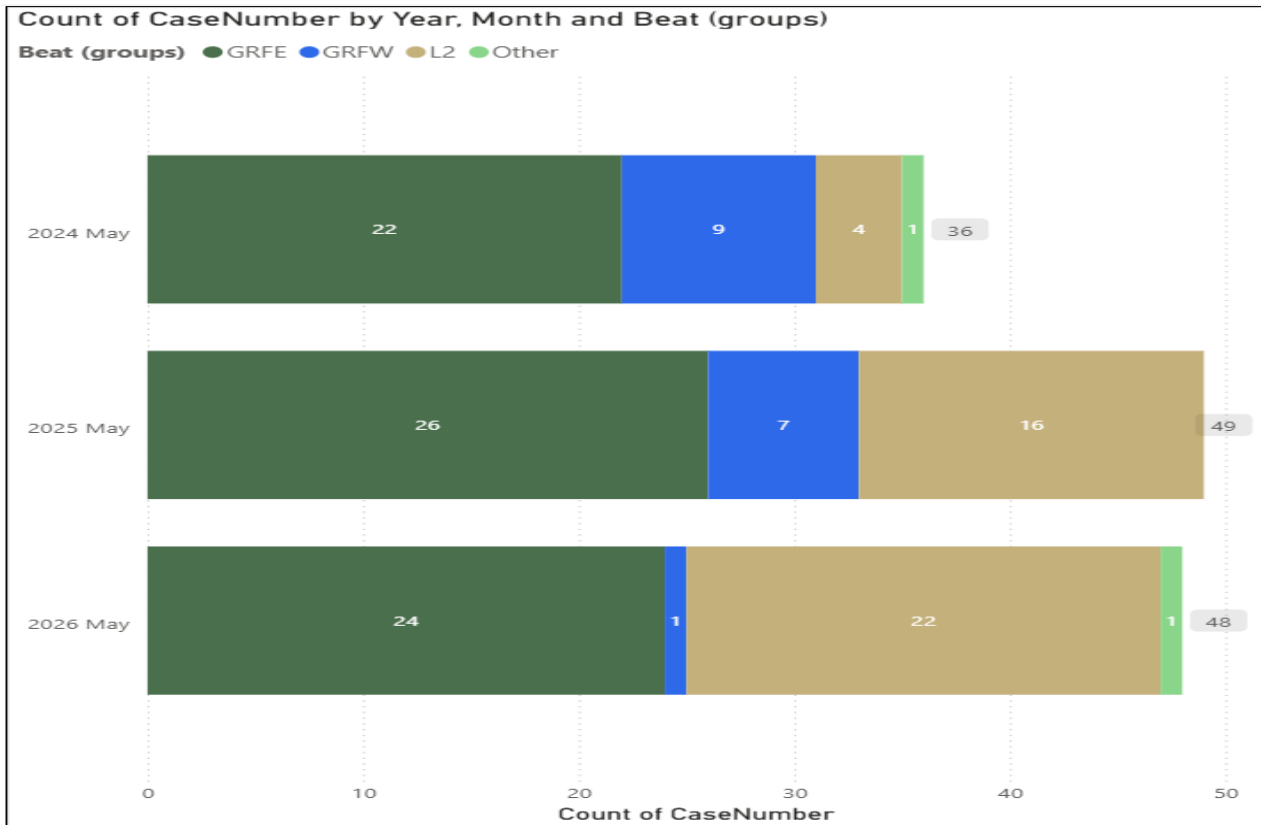
Case Reports and Criminal Activity

Deputies completed **48 case reports** during May:

- **24** in Granite Falls East
- **1** in Granite Falls West
- **22** in the Lincoln 2 patrol area

Of those reports:

- **28** were informational in nature.
- **3 warrant arrests** were made.
- **9 felony reports** were generated.
- **13 gross misdemeanor reports** were completed.

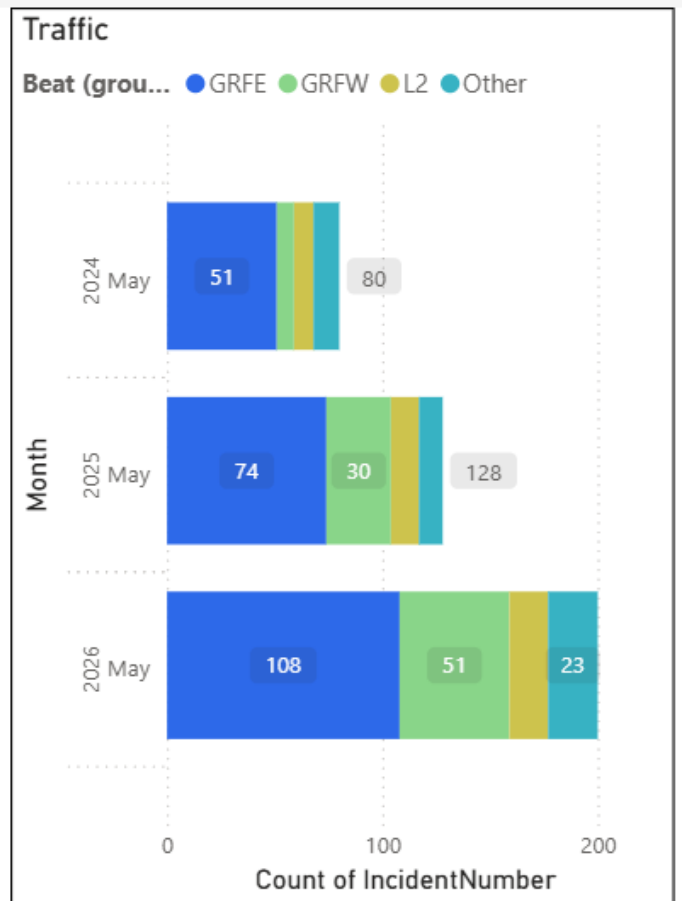
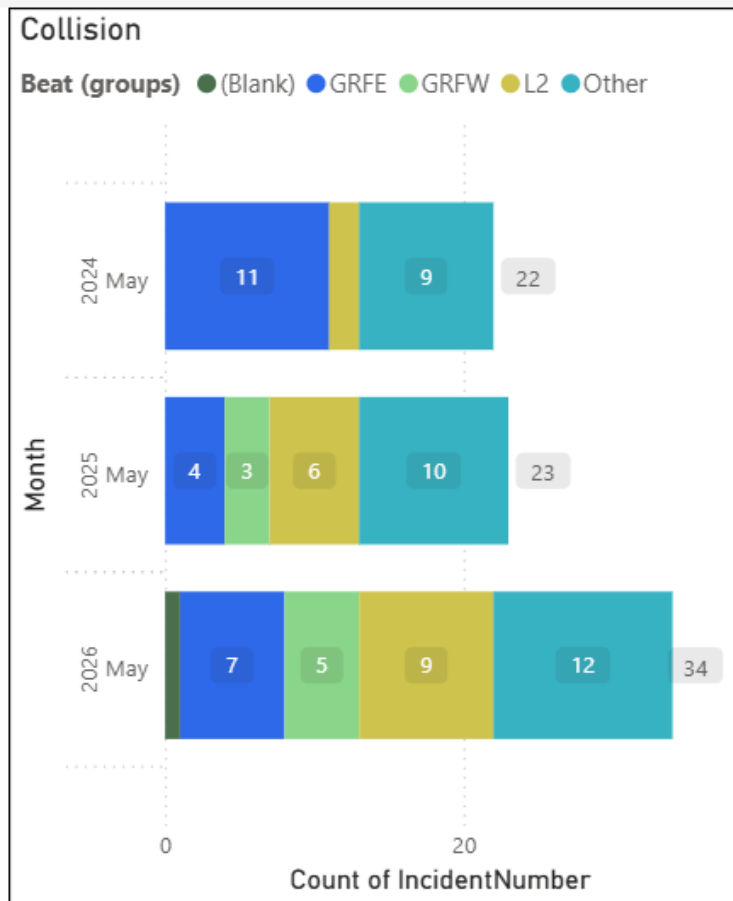
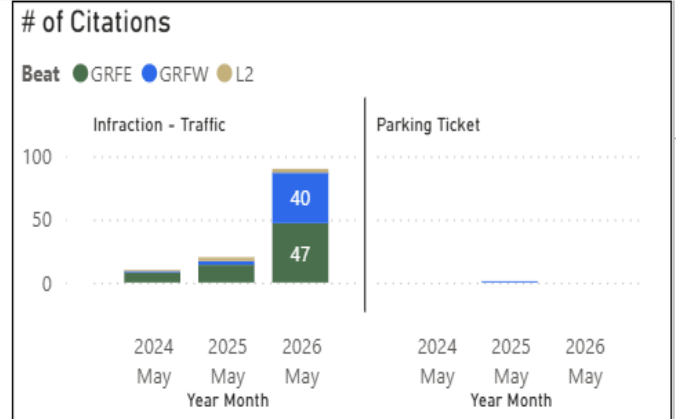
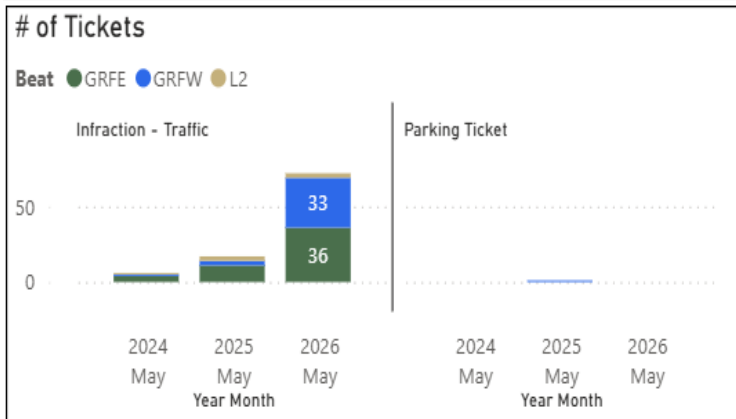


Traffic Safety

Traffic enforcement and safety remain a priority.

During May:

- Deputies responded to **34 traffic collisions**.
- Deputies handled **200 traffic-related events**.
- **One DUI arrest** was made.
- Deputies issued **72 notices of infraction**, documenting a total of **90 traffic violations**.



Community Care and Behavioral Health

Deputies continue to encounter a significant number of calls involving vulnerable individuals and behavioral health concerns.

During May:

- **15 welfare checks** were conducted.
 - 13 in Granite Falls East
 - 2 in Granite Falls West
- **14 behavioral health contacts** were documented.
- **8 suicide-related calls** were handled.
- Deputies responded to **3 death investigations**.

Domestic Violence Response

Deputies responded to **14 domestic violence-related calls for service**, resulting in:

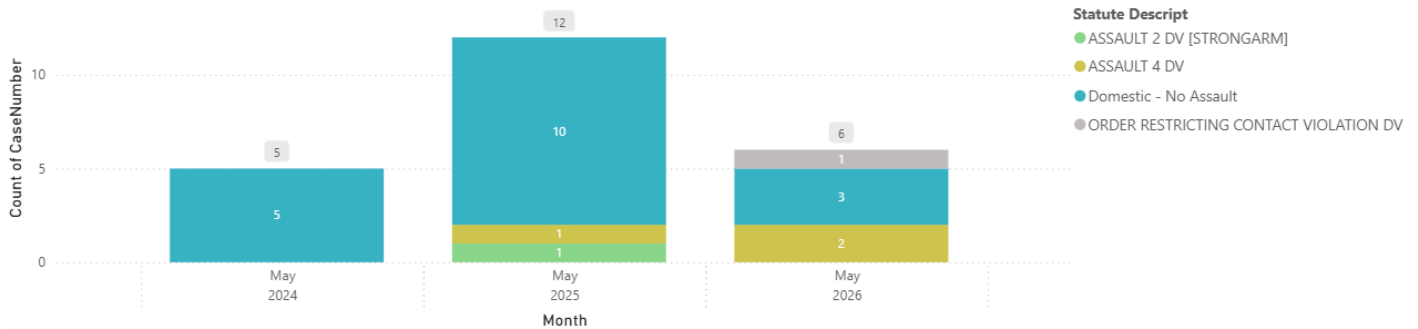
- **1 Assault 2 (Felony Assault)**
- **3 Assault 4 Domestic Violence cases**
- **6 reportable non-criminal domestic violence incidents**
- **1 Domestic Violence Protection Order violation**
- **1 Interfering with Reporting Domestic Violence case**
- **1 Malicious Mischief 2 (Felony) case**

Domestic violence incidents continue to require substantial investigative and victim-support resources, and Deputies remain committed to addressing these situations with professionalism and compassion.

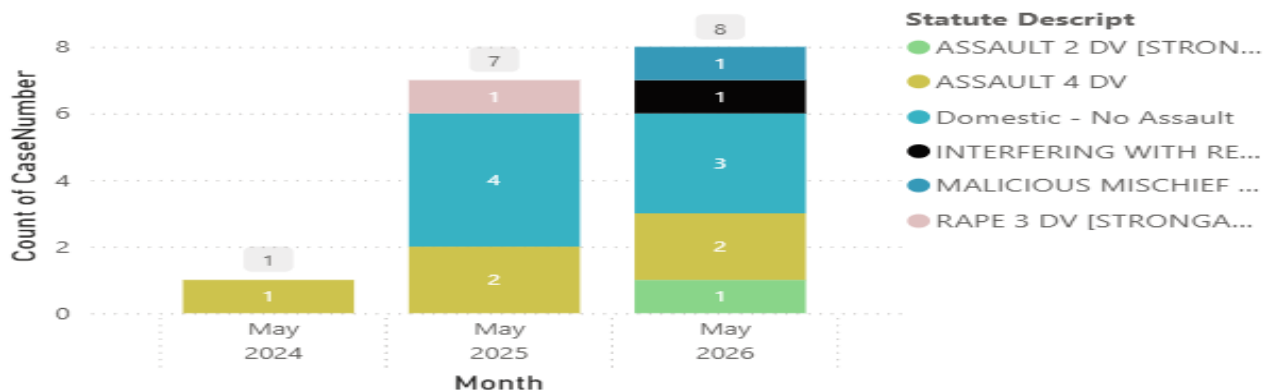
Domestics Answered by GRF ORI

Rape and Murder DV Component are excluded from this data.

Count of Statute (*) Case Number



Count of Statute (*) Case Number, L Beats



E-Bike and Mini-Bike Enforcement

The State of Washington's new legislation, **SB 6110**, took effect on June 11, 2026, providing additional definitions and regulations regarding e-bikes and electric motorcycles.

Combined with the City's recently adopted ordinance, educational materials developed by Brianna and City Hall staff, and ongoing enforcement efforts by our Deputies, these measures should help improve safety for youth and other users throughout our community.

I am pleased to report that the previously impounded e-bike and two mini-bikes have been returned to the parents of the involved juveniles. To date, only one report of a repeat offender has been received, though Deputies have not yet been able to identify or contact that individual.

Closing Remarks

Overall, despite the increased workload and call volume during May, our Deputies continued to provide excellent service to the community while maintaining proactive enforcement and strong community engagement.

I would like to extend my sincere appreciation to City Manager Balentine, City Council, and all City staff for their continued support and partnership. The collaboration between City Hall and our Deputies plays a significant role in our success, and I remain convinced that Granite Falls is one of the finest assignments within the Sheriff's Office.

Respectfully Submitted,

Chief Tom Dalton

Granite Falls Police Department



CITY COUNCIL AGENDA BILL

Subject: AB 099-2026 Public Hearing -
7:10 PM, or soon thereafter,
For consideration to Approve Resolution
2026-09 (CIP/TIP)

Originating Dept.: Public Works

Approval(s): City Manager
Attorney

Action Recommended: Staff recommends
adoption of Resolution 2026-09

Meeting Date: June 17, 2026

Date Submitted: 6/10/2026

Exhibit(s):

1. Exhibit 1 - Public Hearing Notice
2. Exhibit 2 - Verification of Public
Hearing Posting
3. Exhibit 3 - Affidavit of Publication
4. Exhibit 4 - Resolution 2026-09 - TIP-
CIP Program
5. Exhibit 4 - Attachment

Budgeted Amount: N/a

BARS Code: N/a

Summary Statement:

Annually, the City of Granite Falls is required to update and adopt its six-year Transportation Improvement Program (TIP). Projects included in the proposed TIP consist of ongoing street overlay projects, the rechannelization of 100th Street NE, and various motorized and non-motorized transportation improvements identified in the attached exhibit.

Additionally, staff has combined the Transportation Improvement Program and the City's Capital Improvement Plan (CIP) into a single document. This approach provides City Council and staff with the opportunity each year to review, prioritize, and modify projects as needed based on available funding opportunities and community needs.

Background:

Historically, the Transportation Improvement Program (TIP) has been maintained as a stand-alone document due to State of Washington requirements that mandate annual adoption and reporting by the end of July. In contrast, the City's Capital Improvement Plans (CIPs) have traditionally been incorporated into comprehensive plans and utility plans, which are typically reviewed and updated every seven to ten years. By combining the TIP and CIP into a single annually adopted document, the City can more effectively review these plans.

Recommended Motion:

* Following the close of the Public Hearing

Motion to approve Resolution 2026-09, adopting the City of Granite Falls Capital Improvement Plan and Six-Year Transportation Improvement Program.



GRANITE FALLS

City of Granite Falls
215 S. Granite Avenue / P.O. Box 1440
Granite Falls, Washington 98252

P (360) 691-6441
F (360) 691-6734
www.ci.granite-falls.wa.us

Exhibit 1

PUBLIC HEARING NOTICE

City of Granite Falls

JUNE 17, 2026

7:10 p.m., or soon thereafter

BEFORE THE GRANITE FALLS CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT, in the Granite Falls City Hall Council Chambers at 215 S. Granite Avenue, Granite Falls, WA on Wednesday, the 17th day of June, 2026, at 7:10 p.m., or soon thereafter, a public hearing will occur to receive comments regarding Resolution 2026-09, adopting the 6-Year Transportation Improvement Plan (TIP).

Any person may appear at the hearing and may comment on the proposed revenue sources. If you are unable to attend the public hearing in person, you may submit your written comments by 4:00 p.m., June 17, 2026, to the attention of the City Clerk at Granite Falls City Hall, 215 S Granite Avenue, Granite Falls, WA, 98252, in order for your comments to be considered as part of the formal record. Additional information may be obtained at City Hall from 8:30 a.m. to 5:00 p.m. by calling 360-691-6441.

GRANITE FALLS CITY COUNCIL

Darla Wilkins, City Clerk

Dated this 5th day of June, 2026.

Notice – All Proceedings of this meeting are sound recorded



Exhibit 2

VERIFICATION OF PUBLIC HEARING POSTING
FOR CONSIDERATION OF RESOLUTION 2026-09, ADOPTING
THE 6-YEAR TRANSPORTATION IMPROVEMENT PLAN

I, Darla Wilkins, City Clerk for the City of Granite Falls, WA hereby certifies the Notice of Public Hearing for the Granite Falls City Council was posted in three public places as described below. This Public Hearing will be held on Wednesday, June 17, 2026, at 7:10 p.m., or soon thereafter in person.

City Hall, 215 South Granite Avenue by: Darla date: 6/5/2026

Granite Falls Public Library, 815 East Galena Street by: BD date: 6/5/26

Granite Falls Post Office, 205 East Stanley Street by: BD date: 6/5/26

Emailed to the media parties of record

by: Darla date: 6/5/2026

Certified this 5th day of June, 2026

Darla Wilkins
By Darla Wilkins, MMC, City Clerk

Affidavit of Publication

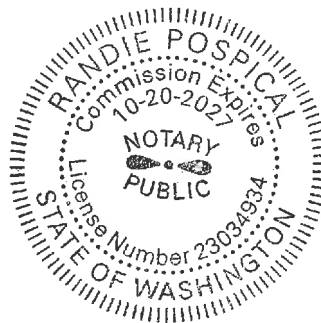
State of Washington }
County of Snohomish } ss

Michael Gates being first duly sworn, upon oath deposes and says: that he/she is the legal representative of the Everett Daily Herald a daily newspaper. The said newspaper is a legal newspaper by order of the superior court in the county in which it is published and is now and has been for more than six months prior to the date of the first publication of the Notice hereinafter referred to, published in the English language continually as a daily newspaper in Snohomish County, Washington and is and always has been printed in whole or part in the Everett Daily Herald and is of general circulation in said County, and is a legal newspaper, in accordance with the Chapter 99 of the Laws of 1921, as amended by Chapter 213, Laws of 1941, and approved as a legal newspaper by order of the Superior Court of Snohomish County, State of Washington, by order dated June 16, 1941, and that the annexed is a true copy of EDH1031888 PUBLIC HEARING NOTIC as it was published in the regular and entire issue of said paper and not as a supplement form thereof for a period of 1 issue(s), such publication commencing on 06/05/2026 and ending on 06/05/2026 and that said newspaper was regularly distributed to its subscribers during all of said period.

The amount of the fee for such publication is \$37.84.
[Signature]

Subscribed and sworn before me on this 5th day of June, 2026.

[Signature: Randie P.]



Notary Public in and for the State of Washington.

City Of Granite Falls LEGAL ADS 14102095
DARLA WILKINS, CITY CLERK

PUBLIC HEARING NOTICE
City of Granite Falls
JUNE 17, 2026
7:10 p.m., or soon thereafter
BEFORE THE GRANITE FALLS CITY COUNCIL
NOTICE IS HEREBY GIVEN THAT, in the Granite Falls City Hall Council Chambers at 215 S. Granite Avenue, Granite Falls, WA on Wednesday, the 17th day of June, 2026, at 7:10 p.m., or soon thereafter, a public hearing will occur to receive comments regarding Resolution 2026-08, adopting the 6-Year Transportation Improvement Plan (TIP).
Any person may appear at the hearing and may comment on the proposed revenue sources. If you are unable to attend the public hearing in person, you may submit your written comments by 4:00 p.m., June 17, 2026, to the attention of the City Clerk at Granite Falls City Hall, 215 S Granite Avenue, Granite Falls, WA, 98252, in order for your comments to be considered as part of the formal record. Additional information may be obtained at City Hall from 8:30 a.m. to 5:00 p.m. by calling 360-691-6441.
GRANITE FALLS CITY COUNCIL
Darla Wilkins, City Clerk
Published: June 5, 2026. EDH1031888

**CITY OF GRANITE FALLS
RESOLUTION NO. 2026-09**

**A RESOLUTION OF THE CITY OF GRANITE FALLS ADOPTING THE 2027-2032
CAPITAL IMPROVEMENT AND TRANSPORTATION IMPROVEMENT PROGRAM.**

WHEREAS, the City Council recognizes the need to plan for the construction, maintenance, replacement, and financing of public infrastructure; and

WHEREAS, state law generally requires the City to annually review and update its Six Year Transportation Improvement Program; and

WHEREAS, the City has developed a Capital Improvement Program (CIP) identifying municipal capital projects and a Transportation Improvement Program (TIP) identifying transportation projects eligible for state and federal funding; and

WHEREAS, combining these programs into a single document promotes coordinated planning, budgeting, and project implementation; and

WHEREAS, the City Council has reviewed the proposed 2027-2032 Capital Improvement and Transportation Improvement Program and finds it to be in the best interest of the City and its residents;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANITE FALLS, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The 2027-2032 Capital Improvement and Transportation Improvement Program, attached hereto as Exhibit A and incorporated herein by this reference, is hereby adopted.

Section 2. Adoption of the Program does not constitute authorization to construct any specific project or expend funds beyond those appropriated through the annual budget process.

Section 3. The Public Works Director and City Clerk are authorized to submit the transportation portion of the Program to the appropriate state and regional agencies as required by law.

Section 4. This Resolution shall take effect immediately upon passage.

PASSED by the City Council this ____ day of June, 2026.

APPROVED by the Mayor this _____ day of June, 2026.

Matthew Hartman, Mayor

Attest:

Darla Wilkins, MMC, City Clerk

Approved as to form:

Thomas H. Graafstra, City Attorney
Emily Guildner, City Attorney

MAILED TO:

Department of Transportation
Northwest Region
P.O. Box 330310
Seattle, WA 98133-9710

Julie Meredith
Secretary of Transportation
Washington State Dept. of Transportation
P.O. Box 47316
Olympia, WA 98133-9710

Snohomish County Public Works
Attn: Aaron Lee
Senior Transportation Planner
3000 Rockefeller Ave. M/S 607
Everett, WA 98201

Puget Sound Regional Council
Information Center
1201 3rd Ave., Suite 500
Seattle, WA 98101-3055

2027–2041 CIP / TIP

Exhibit A

Plan Overview

Category	Total Cost	Local	Grant	Projects
General Facilities	\$12.85M	\$11.23M	\$1.62M	4
Parks	\$0.94M	\$0.47M	\$0.47M	4
Water System	\$6.17M	\$5.17M	\$1.00M	8
Sanitary Sewer System	\$3.53M	\$2.53M	\$1.00M	4
Stormwater System	\$5.82M	\$4.82M	\$1.00M	4
Transportation Improvement Plan	\$6.19M	\$0.98M	\$5.20M	6
Total Plan	\$35.50M	\$25.21M	\$10.29M	30

Legend

- L = Local funding; G = Grant funding.
- Yellow = staff-recommended completion year and corresponding ending supporting-fund balance.
- Red = staff recommendation to push later due to a low supporting-fund balance.

General Facilities Projects

\$12.85M total • \$11.23M local • \$1.62M grant • 4 projects

Project	Priority	Est. Cost	Local / Grant	Staff-Recommended Year	Ending Balance GF & REET
Public Plaza & Veteran's Memorial	High	\$1.50M	L \$913K / G \$587K	FY2027	\$2.56M
EV Fast Charger Stations	High	\$345K	L \$65K / G \$280K	FY2027	\$2.50M
City Public Works Facility Construction	Medium	\$6.50M	L \$6.50M / G \$0K	FY2036	\$3.28M
Law Enforcement Building Expansion	Low	\$4.50M	L \$3.75M / G \$750K	FY2041	\$3.82M

Summary: The largest program at \$6.5M. Near-term plaza and EV work fits FY2027; the Public Works, Law Enforcement, and City Hall buildings are sequenced later as balances recover.

Parks Projects

\$0.94M total - \$0.47M local - \$0.47M grant - 4 projects

Project	Priority	Est. Cost	Local / Grant	Staff-Recommended Year	Ending Balance GF & REET
Jim Holm Park Improvements	High	\$200K	L \$100K / G \$100K	FY2027	\$2.40M
Frank Mason Park Improvements	High	\$110K	L \$55K / G \$55K	FY2027	\$2.34M
Pedestrian Trail Improvements	High	\$350K	L \$175K / G \$175K	FY2031	\$3.61M
Community Center Children's Playground	Medium	\$275K	L \$138K / G \$137K	FY2031	\$3.80M

Summary: The total of the programs, \$0.94M is split evenly between local and grant dollars. Holm and Mason park work is recommended for FY2027; trail and playground projects follow in FY2031.

Water System Projects

\$6.17M total - \$5.17M local - \$1.00M grant - 8 projects

Project	Priority	Est. Cost	Local / Grant	Staff-Recommended Year	Ending Balance Water (w/CIF)
Rehabilitate Wells	High	\$2.90M	L \$1.90M / G \$1.00M	FY2027	\$453K
Menzel Lake Road	High	\$936K	L \$936K / G \$0K	FY2031	\$3.86M
Wabash Ave - Grand to Pioneer St	High	\$514K	L \$514K / G \$0K	FY2031	\$3.34M
Anderson Ave - S. of W. Galena St	High	\$240K	L \$240K / G \$0K	FY2031	\$3.11M
Water System Improvements	Medium	\$848K	L \$848K / G \$0K	FY2031	\$3.17M
Cut & Cap Watermain - N. Granite Ave	Medium	\$65K	L \$65K / G \$0K	FY2031	\$2.31M
Advanced Metering Infrastructure	Low	\$398K	L \$398K / G \$0K	FY2031	\$1.80M
North Kentucky Avenue	Low	\$271K	L \$271K / G \$0K	FY2031	\$1.52M

Summary: The eight projects totaling \$6.17M, almost entirely locally funded. Well rehabilitation is the FY2027 priority; the remaining watermain replacements are paced through FY2031 as the Water fund recovers from its \$0.45M low.

Sanitary Sewer System Projects

\$3.53M total - \$2.53M local - \$1.00M grant - 4 projects

Project	Priority	Est. Cost	Local / Grant	Staff-Recommended Year	Ending Balance Sewer (w/CIF)
Burn Road Lift Station Upgrades	High	\$1.25M	L \$250K / G \$1.00M	FY2027	\$11.04M
Noble Way Sewer Line Upgrades	Medium	\$1.11M	L \$1.11M / G \$0K	FY2027	\$9.93M
City-wide Inflow & Infiltration Study	Medium	\$410K	L \$410K / G \$0K	FY2027	\$9.52M
Sanitary Sewer System Improvements	Medium	\$760K	L \$760K / G \$0K	FY2027	\$8.76M

Summary: All four projects are recommended for FY2027. The Sewer fund is the strongest in the plan and can absorb the program while building toward the 2058 DOE-loan milestone.

Stormwater System Projects

\$5.82M total - \$4.82M local - \$1.00M grant - 4 projects

Project	Priority	Est. Cost	Local / Grant	Staff-Recommended Year	Ending Balance Storm (w/CIF)
Stanley Street Water Quality Vault	Medium	\$320K	L \$320K / G \$0K	FY2027	\$2.06M
Downtown Alley Stormwater Improv. & Overlay	Medium	\$850K	L \$850K / G \$0K	FY2027	\$1.21M
Anderson-Prospect Ave Low-impact Development	Medium	\$3.65M	L \$2.65M / G \$1.00M	FY2036	\$2.48M
Stormwater System Improvements	Medium	\$1.00M	L \$1.00M / G \$0K	FY2036	\$1.48M

Summary: Two smaller treatment and overlay projects are recommended for FY2027; the larger Anderson-Prospect LID and general improvements are paced to FY2036 to protect the Storm fund balance.

Transportation Improvement Plan Projects

\$6.19M total - \$0.98M local - \$5.20M grant - 6 projects

Project	Priority	Est. Cost	Local / Grant	Staff-Recommended Year	Ending Balance GF+SF+REET
West Stanley St Illumination	High	\$150K	L \$150K / G \$0K	FY2027	\$2.30M
100th St. NE Rechannelization	Medium	\$36K	L \$31K / G \$0K	FY2027	\$2.27M
North Granite Avenue Overlay	Medium	\$1.15M	L \$115K / G \$1.03M	FY2027	\$2.16M
Annual Overlay Program	Medium	\$1.75M	L \$175K / G \$1.57M	FY2027	\$1.98M
Annual Pedestrian Improvement Program	Medium	\$1.75M	L \$175K / G \$1.57M	FY2031	\$3.34M
West Stanley St Illumination	Medium	\$150K	L \$150K / G \$0K	FY2031	\$3.16M
South Alder Avenue Sidewalks	Low	\$1.35M	L \$337K / G \$1.01M	FY2031	\$2.97M

Summary: The most grant-dependent program: \$5.20M of the \$6.19M is grant-funded. Overlays and rechannelization are recommended for FY2027; sidewalks, illumination, and pedestrian work follow in FY2031. TIB funding may not be available after population increases above 5,000.

How to interpret the ending fund balances

- The ending fund-balance figures are the combined ending fund balances of each category's supporting funds.
- Balances are progressive and cumulative, assuming projects scheduled before the subsequent project have been completed.
- Balances assume the grant was received and the required local match was met.
- Yellow cells identify the staff-recommended project year and the related ending balance; red cells identify a project staff recommends pushing later due to low balance.

Program Area	Supporting Funds	Planning Note
General Facilities / Parks	GF + REET	FY2027 dips after near-term plaza, EV, and parks projects; later facility projects are paced as balances recover.
Water System	Water Operating Fund + Water CIF	FY2027 low point is approximately \$0.45M after well rehabilitation; recovery supports FY2031 watermain work.
Sanitary Sewer System	Sewer Operating Fund + Sewer CIF	Strongest fund group in the plan; all listed sewer projects are recommended for FY2027.
Stormwater System	Storm Operating Fund + Storm CIF	FY2027 smaller projects proceed first; larger LID and system improvements are paced to FY2036.
Transportation	GF + Street Operating Fund + Street CIF + REET	Grant-dependent program; FY2027 overlays/rechannelization proceed first, with pedestrian/sidewalk projects in FY2031.



CITY COUNCIL AGENDA BILL

Subject: AB 100-2026 Planning
Commission Seat Nomination

Originating Dept.: Planning Department

Approval(s): Planning

Action Recommended: Mayor's Motion - I
move to appoint Stacie Marable to the
City's Planning Commission Seat 2, filling a
term vacated that will expire on January 2,
2030.

Council Motion - Motion to confirm the
Mayor's nomination and appointment of
Stacie Marable to the Granite Falls
Planning Commission, Seat 2, a term to
end on January 2, 2030.

Meeting Date: June 17, 2026

Date Submitted: 6/10/2026

Exhibit(s):

1. Stacie Marable

Budgeted Amount:

BARS Code:

Summary Statement:

A seat on the Planning Commission was recently vacated. Consistent with GFMC 2.24, vacancies occurring otherwise than through the expiration of terms shall be filled for the unexpired term. The vacancy was advertised in the paper, on the City's website as well as the reader board. Two applications were received. Staff has reviewed the applications and shared with the Mayor, who informed the successful applicant of their nomination.

Background:

Commissioner Tongsgard, Position 2, stepped down from his position, leaving the

remainder of his term, which would have expired January 2, 2030. The vacancy was advertised in the local paper, the City's website, and on the reader board.

Recommended Motion:

I move to confirm the appointment of Stacie Marable, as nominated by the Mayor, to the Granite Falls Planning Commission, with a term expiration date of January 2, 2030.



APPLICATION FOR OPEN CITY BOARD OR COMMISSION POSITION

Application for: PLANNING Board/Commission

1. Name: STACIE NICOLE MARABLE

2. Address: 6833 230th AVE NE

3. Phone: Home: _____ Cell: 425-299-2112

Work: _____ Pager: _____

Email Address: MARABLE STACIE @ GMAIL.COM

4. City Resident Yes No How Long? 4 yrs.

5. Please list any previous City appointments of offices: N/A

6. Please list relevant employment or professional activities: _____

INDUSTRIAL PROJECT MANAGEMENT, SMALL BUSINESS OWNER

7. Other community affiliations or activities you feel would be a benefit to this position:

N/A

8. Are you aware of the meeting schedule for this Board or Commission, and are you available to attend regularly scheduled meetings?

Aware of schedule?: Yes No Can attend?: Yes No Unsure

9. Why are you interested in serving on this City Board or Commission?

MEMBER OF THE COMMUNITY AND PARENT.

I WOULD TO ADVOCATE FOR THE BATH OF OUR CITY THAT WILL IMPACT MY CHILDREN AND THEIR CHILDREN.

10. What talents or experience would you bring to the position?

TEAM LEADERSHIP, BUSINESS MANAGEMENT
COMMUNICATION, LIASON

11. What are your primary interests in City Government and City Services?

HAVING A VOICE IN THE FUTURE

12. Please relate any special goals you may have for the City:

APPROPRIATE GROWTH/EXPANSION THAT FITS WITH
POPULATION GROWTH. OUTDOOR ENTERTAINMENT ATTRACTIONS

13. Any other comments or information you wish to provide for Mayor and Council consideration: ^{(RESTAURANTS, ENTERTAINMENT) DESTINATION (ACTIVITIES)}

- BORN & RAISED IN UK. STEVENS I HAVE WITNESSED
OVER GROWTH WITHOUT APPROPRIATE PLANNING.
- NEW VOICE, NEW IDEAS, SMALL TOWN VALUES!

Jacqui Me
Signature

06.01.2026
Date

Thank you for your interest in serving as a volunteer Board or Commission member.

Appointments to City Council advisory Boards and Commissioners are nominated by the Mayor and confirmed by consent of the full City Council. If you are applying for a specific and currently opened position, you will be notified by the Mayor following the application deadline whether you are being nominated.

If you are submitting an application to be considered in the future as openings occur, you will be contacted by City staff when the vacancy is announced to confirm your interest in this specific opportunity.



CITY COUNCIL AGENDA BILL

Subject: AB 101-2026 Transportation
Benefit District Funding Options

Originating Dept.: City Manager

Approval(s):

Action Recommended: Motion for staff to prepare an ordinance amending GFMC Chapter 10.85 and adopting a 0.1% Transportation Benefit District sales and use tax under RCW 82.14.0455, while maintaining the current \$20 vehicle license fee.

Meeting Date: June 17, 2026

Date Submitted: 6/10/2026

Exhibit(s):

1. R3 COGF TBD Discussion

Budgeted Amount: \$89,555

BARS Code: 317 60 00 00 Vehicle Fees TBD

Summary Statement:

Staff recommends that Council direct staff to prepare the necessary ordinance language to amend or clarify Granite Falls Municipal Code Chapter 10.85 and adopt a 0.1% Transportation Benefit District sales and use tax while maintaining the current \$20 vehicle license fee.

By doing so, the City keeps the existing vehicle-tab fee unchanged, avoids an increase on vehicle renewals, and adds a broader revenue source paid across taxable purchases, services, construction activity, visitors, shoppers, and residents within the district/city limits.

The 0.1% sales and use tax is estimated to generate approximately \$104,142 per year, and when combined with the current \$20 vehicle fee, total annual TBD funding is estimated at approximately \$181,699 per year.

Background:

The City established a Transportation Benefit District (TBD) in 2015 and later assumed the TBD so that the City Council serves as the governing body. The current local code authorizes a \$20 vehicle license fee, and that fee has remained unchanged since 2016.

For 2026, the current trend shows the \$20 fee currently generates an estimated \$77,557 net annually, based on approximately 3,917 eligible vehicles, gross collections of \$78,340, and a 1% Department of Licensing collection cost. By comparison, a \$40 vehicle fee would generate an estimated \$155,113 net annually.

Council has also considered a 0.1% TBD sales and use tax. Under RCW 36.73.065, a qualifying TBD may impose certain revenue sources by majority vote of the governing board, including a sales and use tax of up to 0.1% under RCW 82.14.0455. The RCW authorizes a TBD sales and use tax not exceeding 0.3%, with a councilmanic authority for up to 0.1% when the statutory conditions are met.

The 0.1% TBD sales and use tax estimate is derived from the City's 2026 sales and use tax forecast of approximately \$885,206. Using an assumed 0.85% effective City unrestricted sales-tax rate, the implied taxable sales and use base is approximately \$104.14 million; a 0.1% TBD sales and use tax on that base would generate approximately \$104,142 per year.

Options:

- **Option 1:** Current \$20 vehicle fee only **Est. rev:** \$77,557 **Impact:** No change; current fee remains in place
- **Option2:** \$40 vehicle fee only **Est. rev:** \$155,113 **Impact:** Vehicle-tab increase
- **Option 3 (recommended COA):** \$20 vehicle fee + 0.1% TBD sales/use tax **Est. rev:** \$181,699 **Impact:** No vehicle-tab increase; adds 10 cents per \$100 of taxable purchases
- **Option 4:** \$40 vehicle fee + 0.1% TBD sales/use tax **Est. rev:** \$259,255 **Impact:** Highest revenue

Recommended Motion:

I move to direct staff to prepare an ordinance amending GFMC 10.85 and adopting a 0.1% TBD sales/use tax under RCW 82.14.0455 while maintaining the current \$20 vehicle license fee, subject to City Attorney review and DOR timing.



Transportation Benefit District (TBD)

Funding Options

City of Granite Falls City Council

Council Meeting · June 17, 2026

TBD Fees

Possible Action:

RECOMMENDED ACTION

Amend GFMC 10.85.030 and increase the TBD vehicle license fee from \$20 to \$20 plus 0.1% sales and use tax.

(There is no 24-month waiting period - DOR requires a 75 day written notice only on Jan 1, Apr 1, or Jul 1.)

SECONDARY OPTIONS

Future \$40 vehicle fee step and/or TBD Tax

Councilmanic; the city has met the 24-month requirement

Future \$50 vehicle fee step and/or TBD Tax

Only after 24 months at \$40 and referendum process

DECISION POINTS

Local code amendment to GFMC 10.85.030

Fee level and effective date

Six-month collection lag - tabs

75-day lag on Sales tax after written letter and only on the first day of Jan 1, Apr 1, or Jul 1.

REVENUE IMPACT AT A GLANCE

Current (\$20)

\$77,557

Possible (\$40)

\$155,113

Current (\$20 with 0.1% sales/use tax)

\$181,699

Possible (\$40 with 0.1% sales/use tax)

\$259,255

Current TBD Structure

2015

TBD established

Created by Ordinance 890-2015 as a separate quasi-municipal corporation.

2016

City assumed

Council assumed the TBD by Ordinance 911-2016; powers exercised directly by Council.

GFMC 10.85

Local authority

Council is the TBD governing body; Clerk/Treasurer serves as TBD treasurer.

\$20

Current fee

Vehicle license fee capped locally at \$20.00 per RCW 82.80.140; in effect since 2016.

PERMITTED USES OF TBD REVENUE

Funds are restricted to transportation improvements - preservation, maintenance, operation, safety, and congestion relief - and must be expended consistent with the district's adopted plan and Chapter 36.73 RCW.

Fee Review

Fee unchanged for a decade

The \$20 vehicle fee has been in effect since 2016 and has not been adjusted as construction, paving, and labor costs have risen.

Vehicle Tab Statutory eligibility already satisfied

Granite Falls has exceeded the 24-month threshold required by RCW 82.80.140 to move from \$20 to \$40 by Council majority vote. No requirement other than the written notification and 75-day allowance for the 0.1% sales and use tax.

Doubles capacity without a ballot measure

Moving to \$40 or maintain the \$20 but adding a 0.1% sales tax roughly doubles annual vehicle-fee revenue with no referendum exposure at this step.

Years at \$20

~ 10

2016 to 2026 - no fee increases - Seattle-CPI-U +47.7% = equiv. of \$29.55

Current annual revenue (gross)

~ \$78k

3,917 eligible vehicles × \$20

Projected at \$40 (gross)

~ \$155k

Roughly doubles capacity for street work

Projected at \$20 (gross) + 0.1%

~ \$182k

Recommended - roughly covers the General Fund projected transfers in

Projected at \$40 (gross) + 0.1%

~ \$259k

Statutory Fee Options

Vehicle license fee tiers under RCW 82.80.140 and RCW 36.73.065

Fee	Authorization	Prerequisite	Granite Falls status
\$20	Council majority vote	TBD must include all territory of forming jurisdiction	In effect since 2016
\$20 + 0.1% tax \$40	Council majority vote	\$20 fee imposed for at least 24 months	Available now - recommended
\$50	Council majority vote	\$40 fee for 24 months + RCW 36.73.065(6) publication / 90-day referendum window	Future step (earliest ~2 years after \$40 effective date)
\$100	Voter approval	Ballot measure	Not under consideration

Statutory caveats:

- **Tabs:** DOL collection may not begin until six months after Council action; DOL collection cost is capped at 1% of revenue; fee applies only to vehicle registration renewals for eligible vehicles.
- **Sales Tax:** DOR collection may not begin until 75 days after Council action and written notification to the DOR; DOR collections across all sales and use tax will not begin until either Jan 1, Apr 1, or Jul 1.

Local Code Constraint

GFMC 10.85.030 must be amended before or with any fee increase above \$20 and recommended if the Council would like to add a sales/use tax.

CURRENT - GFMC 10.85.030(A)

"The city, acting by and through its city council, may authorize a vehicle tax fee of up to \$20.00 per vehicle as provided for by RCW 82.80.140."

Constraint: hard-coded \$20 cap. Any move to a sales tax or \$40 or \$50 Tab fee by Council action requires local code amendment.

RECOMMENDED - AMENDED 10.85.030(A)

"The city, acting by and through its city council, may impose a vehicle license fee and a local sales and use tax in the amounts authorized by RCW 82.80.140, RCW 82.14.055, and Chapter 36.73 RCW."

Benefit: incorporates the statutory schedule by reference; future tier moves do not require new code amendments.

RECOMMENDED LEGAL SEQUENCE

1 Draft amendment

Staff/legal prepare ordinance amending GFMC 10.85.030(A).

2 Public hearing

Hold required hearing and first reading at Council.

3 Adopt code + fee

Adopt code amendment and companion ordinance setting \$20 fee and a 0.1% TBD Sales Tax.

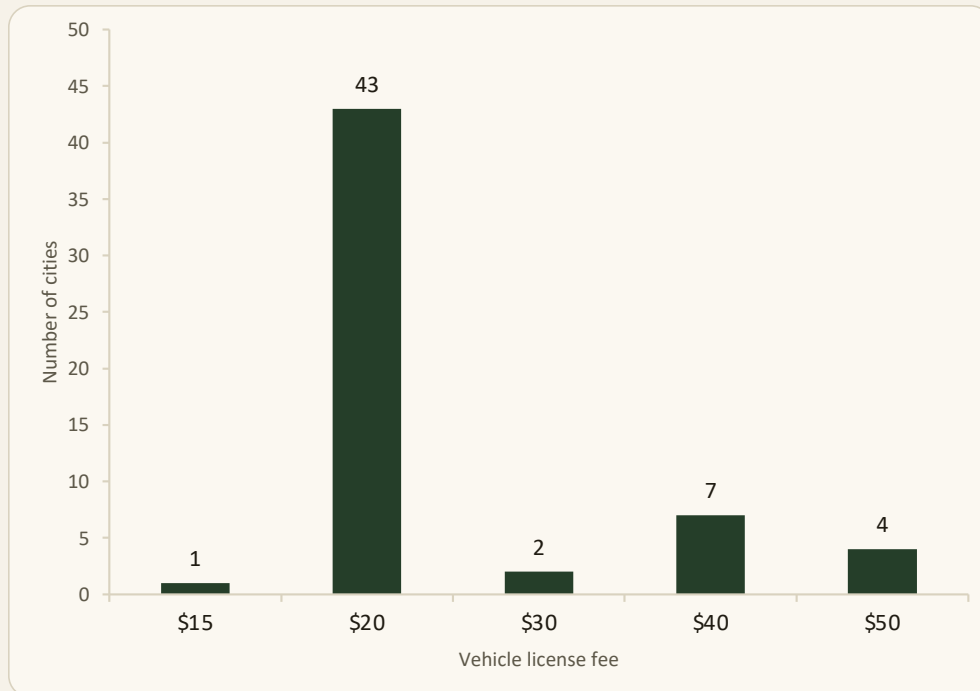
4 DOL/DOR collection

- Tab Fee: Notify DOL; collection begins no sooner than six months after adoption.
- TBD Sales Tax: Notify DOR; collection begins no sooner than 75 days after adoption and notice and no sooner than Jan 1, Apr 1, or Jul 1.

Washington Comparison

Where Granite Falls falls among 130 city TBDs statewide

Vehicle license fee distribution (57 cities)



TBD sales tax distribution (84 cities)

Rate	Cities
0.1%	29 cities
0.15%	1 city
0.18%	1 city
0.2%	43 cities
0.3%	10 cities

STATEWIDE TAKEAWAY

43 of 57 vehicle-fee cities (including Granite Falls) are still at \$20.

11 cities have already moved to \$40 or \$50; several pair the fee with a TBD sales tax.

Snohomish County Comparison

How neighboring city TBDs are structured

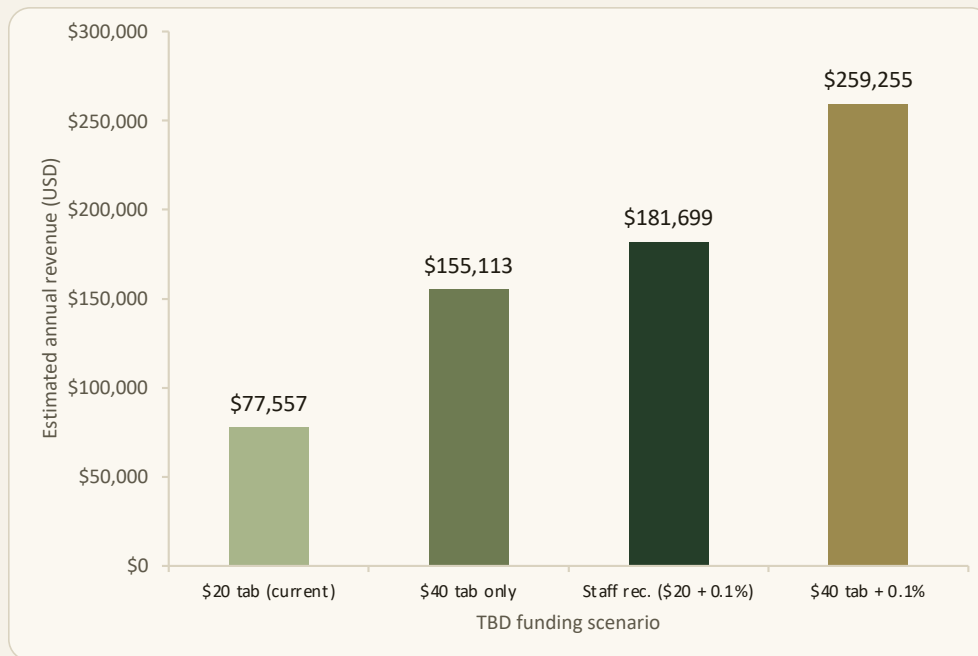
City	Est.	Assumed	Vehicle fee	Sales tax	Funding approach
Arlington	2013	Yes	-	0.2%	Sales tax only
Brier	2025	No	\$20	-	Vehicle fee, new TBD
Edmonds	2008	Yes	\$40	-	Vehicle fee at upper tier
Everett	2014	Yes	\$20	-	Vehicle fee, comparable to GF
Granite Falls	2015	Yes	\$20	-	Current - vehicle fee only
Lake Stevens	2018	Yes	-	0.2%	Sales tax only
Lynnwood	2010	Yes	\$40	0.1%	Both tools - fee + sales tax
Marysville	2013	Yes	-	0.2%	Sales tax only
Monroe	2012	No	-	0.2%	Sales tax only, district unassumed
Mountlake Terrace	2011	Yes	\$20	-	Vehicle fee, comparable to GF
Mukilteo	2017	Yes	-	0.1%	Sales tax only
Snohomish	2010	Yes	-	0.2%	Sales tax only
Stanwood	2012	Yes	-	0.2%	Sales tax only
Woodway	2025	Yes	\$20	-	Vehicle fee, new TBD

Pattern: Neighboring cities split between sales-tax-only TBDs and vehicle-fee TBDs; Edmonds and Lynnwood (the two largest peer cities using a fee) are already at \$40.

Revenue Impact

Staff recommendation: keep the \$20 tab and add a 0.1% TBD sales/use tax

Estimated annual revenue by scenario



Staff recommendation breakdown

Scenario	Annual	Note
Current \$20 tab (net)	\$77,557	Existing fee
0.1% TBD sales/use tax	\$104,142	New, broad-based
Staff recommendation	\$181,699	\$20 tab + 0.1%
Alt: \$40 tab only	\$155,113	Visible tab increase
Alt: \$40 tab + 0.1%	\$259,255	Highest revenue

METHODOLOGY

\$20 tab (net): 3,917 vehicles × \$20 = \$78,340 gross, less 1% DOL fee = \$77,557.

0.1% sales/use tax: ≈ \$104,142 from the taxable base on slide 10.

Combined (recommended): \$77,557 + \$104,142 = \$181,699/yr.

Alternatives: \$40 tab only \$155,113; \$40 tab + 0.1% \$259,255.

0.1% TBD Sales Tax Forecast

Estimated from the City's 2026 sales/use tax forecast

CITY 2026 SALES/USE TAX RECEIPTS

\$885,206

City of Granite Falls receipts

IMPLIED TAXABLE SALES/USE BASE

~\$104.14M

Derived using a 0.85% effective City unrestricted rate assumption

ESTIMATED 0.1% TBD SALES/USE TAX

~\$104,142

Per year, if Council adopts a 0.1% TBD sales/use tax

PER-CAPITA EQUIVALENT

~\$21.86

Per resident - but paid by residents, shoppers, services, and construction activity in city limits

STAFF RECOMMENDATION · 0.1% TBD SALES/USE TAX

0.1% means 10 cents on each \$100 of taxable purchases - a broad-based sales/use tax on taxable purchases, sales, and use activity within the district/city limits, not a vehicle-only tax. Estimated at about \$104,142/year, with no 24-month waiting period. Growth-supports-growth model – estimate 60% outside city limits.

METHODOLOGY

Implied taxable base = 2026 receipts (\$885,206) ÷ 0.85% effective City unrestricted rate = ~\$104,141,882. Estimated 0.1% TBD sales/use tax = base × 0.1% = ~\$104,142 per year. Per-capita figure divides the estimate across Granite Falls residents.

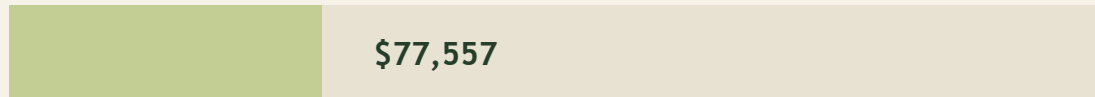
Implementation timing: written DOR notice required; collection begins no sooner than 75 days after notice and only on Jan 1, Apr 1, or Jul 1.

Funding Options Compared

Estimated annual revenue under four TBD funding scenarios

Current (\$20 only)

Keep \$20 vehicle fee only



\$40 tab only

Increase to \$40 vehicle fee only



Staff recommendation

Keep \$20 tab + add 0.1% TBD sales tax (recommended)



High-revenue alternative

\$40 tab + 0.1% sales tax - high revenue, high public sensitivity



Staff Recommendation

The staff recommendation - keeping the \$20 tab and adding a 0.1% TBD sales tax - generates more annual revenue (\$181,699) than a \$40 tab-only step (\$155,113) while avoiding a visible tab increase. The \$40 + 0.1% package raises the most but carries the highest public sensitivity.

Recommended Fee Path

A staged, statutorily compliant approach to TBD funding

1	Keep \$20 tabs; add 0.1% now Direct staff to draft a GFMC 10.85.030 amendment and 0.1% TBD sales/use tax ordinance, keeping the \$20 tab fee.	2026
2	Public communication Develop the public communication plan, including a Public Hearing, and provide details to the Streets Fund with extended forecast.	Near term
3	Potentially adopt ordinance & DOR notice Hold a Public Hearing and potentially adopt the ordinance and transmit written DOR notice; collection begins no sooner than 75 days after notice and only on Jan 1, Apr 1, or Jul 1.	~75+ days
4	Revisit \$40 tab fee later Revisit a \$40 vehicle tab fee only if future needs exceed the sales-tax package or Fund operational requirements and related costs warrants additional revenue.	If needed

Policy Tradeoff

Comparing the two TBD funding tools side by side

CURRENT \$20 VEHICLE TAB FEE

Pros

- Stable, predictable, and directly tied to transportation use.
- Already in place; staff recommends keeping it unchanged (no sticker shock).

Cons / public reaction

- Does not meet the financial Street Fund financial requirements.
- Requires annual \$100k transfer from the General Fund to subsidize the operations.

ADD 0.1% TBD SALES TAX

Pros

- Broad-based per purchase; reaches residents, visitors, shoppers, services, and construction activity in the City.
- Not limited to residents or vehicle owners.

Cons / public reaction

- Applies broadly to taxable purchases.
- Some may object to any tax increase.

BOTTOM LINE

Staff recommends keeping the \$20 tab and adding a 0.1% sales tax: it avoids vehicle-tab sticker shock and broadens funding. Supports "growth pays for growth" philosophy; dedicated to local street preservation and safety.

Council Direction

1 ✓ Prepare amendment + 0.1% tax (recommended)

Direct staff to prepare a GFMC 10.85.030 amendment and a 0.1% TBD sales tax ordinance while maintaining the \$20 tab fee.

2 Keep status quo

Keep the \$20 tab fee with no new tax and request more project and revenue analysis before any change.

3 Pursue \$40 tab only

Proceed with a \$40 vehicle tab fee and the GFMC 10.85.030 amendment instead of a sales tax.

4 Study combined package later

Evaluate a future \$40 tab + 0.1% sales tax package, with stronger public outreach.

SUGGESTED STAFF DIRECTION

Direct staff to prepare the GFMC 10.85.030 amendment and 0.1% TBD sales tax ordinance while maintaining the \$20 tab fee.

Next Steps

Recommended path - implementation checklist following Council direction

STEP 1

Draft GFMC amendment

Public Hearing to amend GFMC 10.85.030 to authorize the TBD sales/use tax (RCW 82.14.0455, Ch. 36.73 RCW); the \$20 tab fee remains in place.

STEP 2

Prepare 0.1% ordinance

Draft the 0.1% TBD sales/use tax ordinance and define the effective date for Council action.

STEP 3

Conduct public hearing

Conduct for transparency.

STEP 4

Communication

Present the annual operational requirements and a public FAQ on the use of revenue.

STEP 5

Adopt & send DOR notice

Adopt the ordinance and send written DOR notice; effective date no sooner than 75 days after notice and only on Jan 1, Apr 1, or Jul 1.

STEP 6

Track receipts

Track sales-tax receipts and adjust as needed.



Council Motion Options

OPTION A - RECOMMENDED: KEEP \$20 TAB + ADD 0.1% TBD SALES TAX

- I move to direct staff to prepare an ordinance amending GFMC 10.85 and adopting a 0.1% TBD sales/use tax under RCW 82.14.0455 while maintaining the current \$20 vehicle license fee, subject to City Attorney review and DOR timing.

OPTION B - MAINTAIN STATUS QUO

- I move to maintain the status quo (\$20 vehicle tab fee, no new tax) and request additional project and revenue analysis before any change.

OPTION C - \$40 VEHICLE TAB FEE INSTEAD OF SALES TAX

- I move to direct staff to prepare an ordinance amending GFMC 10.85.030(A) and setting a \$40 TBD vehicle license fee instead of a sales tax.

OPTION D - EVALUATE A FUTURE COMBINED \$40 TAB + 0.1% PACKAGE

- I move to direct staff to study a future combined \$40 vehicle tab fee plus 0.1% TBD sales tax and return with a recommendation if street-preservation needs exceed the recommended package.