



**CITY COUNCIL MEETING
MINUTES**

**May 6, 2026
7:00 PM
Civic Center**

City Council
Mayor/Councilmember Matthew Hartman
Mayor Pro Tem/Councilmember David Griggs
Councilmember Steven Glenn
Councilmember Tom FitzGerald
Councilmember Bruce Straughn

City Staff
City Clerk Darla Wilkins
City Manager Jeff Balentine
Deputy City Manager Brent Kirk
Public Works Director Charles White
Planning Director Amy Hess

Consultants
Consultant Police Chief Tom Dalton
Consultant City Attorney Emily Guildner

1. CALL TO ORDER

Mayor Matthew Hartman called the meeting to order at 7:00 p.m.

2. FLAG SALUTE

Mayor Matthew Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the flag.

3. ROLL CALL

City Clerk Darla Wilkins verbally called out the Council's names and took note of the meeting attendance.

4. CONSENT AGENDA

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| MOTION: | Motion to approve the Consent Agenda. |
| MOVER: | City Councilmember Steven Glenn |

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| SECONDER: | City Councilmember Bruce Straughn |
| AYES: | Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn |
| NAYS: | None |
| RESULT: | Passed |

4.a. AB 070-2026 Approval of April 15, 2026 Minutes

4.b. AB 071-2026 Approval of May 6, 2026, Claims Checks #416187 through 416228 totaling \$448,243.04

4.c. AB 072-2026 Approval of April 1, 2026, through April 15, 2026, Payroll Claims Check #416183 and Twenty-Three EFT's totaling \$99,304.79

5. STAFF REPORTS

5.a. Finance Staff Report - Final SAO 2025 Annual Report Submittal - Summary

City Manager Jeff Balentine gave an update on the City's report as submitted to the State Auditor's Office

5.b. Planning Staff Report

Planning Director Amy Hess commented on the following:

- Moonbird Farms hearing examiner's decision issued
- Attended the Planning Association of Washington Conference
- Update on SmartGov (online permitting portal)

5.c. Public Works

Public Works Director Charles White had no comments.

Deputy City Manager Brent Kirk commented on the following:

- Attended the PUD Breakfast (Energy Audit)

5.d. City Clerk Staff Report

City Clerk Darla Reese commented on the following items:

- Records request update
- Advertising campaign

5.e. Consultant Police Chief Report

Consultant Police Chief Tom Dalton commented on the following:

- Traffic enforcement update
- Mini-bike & e-bike impoundments and complaints
- Executive Meeting today with Sheriff (domestic violence service group)

5.f. Purchasing Claims Report

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

Fred Cruger, Granite Falls, provided comment.

Joah Wright, Granite Falls, provided comment.

Trey Hitchcock, Granite Falls, provided comment.

Cole Miller, Granite Falls, provided comment.

JD Rice, Granite Falls, provided comment.

7. NEW BUSINESS

**7.a. AB 073-2026 Public Hearing - 7:10 p.m., or soon thereafter
For consideration of Amendments to Title 12.05 of the Granite Falls
Municipal Code**

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| MOTION: | Motion to open the Public Hearing. |
| MOVER: | City Councilmember Steven Glenn |
| SECONDER: | Mayor Pro Tem/City Councilmember David Griggs |
| AYES: | Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn |
| NAYS: | None |
| RESULT: | Passed |

City Clerk Darla Wilkins submitted the following list of exhibits into the hearing record:

- Exhibit 1 - Public Hearing Notice dated April 24, 2026, 1 page
- Exhibit 2 - Verification of Public Hearing Posting dated April 24, 2026, 1 page
- Exhibit 3 - Ordinance No. 1074-2026, 5 pages
- Exhibit 4 - Email and Attachments from David Toyer, dated May 5, 2026, 10 pages

Public Works Director Charles White mentioned the following corrections needed to Title 12 Code Standards:

- Code references the 2016 Public Works Standards — However, we are currently operating under the 2022 Public Works Standards
- Removing the Engineer title and replacing it with the Public Works Director
- Adding Life and Safety verbiage

Mayor Matthew Hartman opened the public testimony portion of the Public Hearing.

No one signed up or chose to comment from the audience.

Mayor Matthew Hartman closed the public testimony portion of the Public Hearing.

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| MOTION: | Motion to close the Public Hearing. |
| MOVER: | City Councilmember Bruce Straughn |
| SECONDER: | City Councilmember Steven Glenn |
| AYES: | Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn |
| NAYS: | None |
| RESULT: | Passed |

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| MOTION: | Motion to adopt Ordinance No. 1074-2026, an ordinance of the City of Granite Falls, Washington, repealing Chapter 12.05 Public Works Standards, and adopting a new |
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| | Chapter 12.05 A, approving a New Public Works Standards; providing for severability; addressing and establishing an effective date. |
| MOVER: | City Councilmember Bruce Straughn |
| SECONDER: | City Councilmember Steven Glenn |
| AYES: | Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn |
| NAYS: | None |
| RESULT: | Passed |

7.b. AB 074-2026 Consideration to Approve Resolution 2026-08

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| MOTION: | Motion to approve Resolution Number 2026-08, a Resolution of the City Council of Granite Falls, Washington, adopting an updated Facility Use Policy for the Granite Falls Community Center (former firehouse); removing the Granite Falls Civic Center from the Public Facility Rental Program; establishing CPI-Adjusted Rental Rates; and repealing Resolution 2019-15. |
| MOVER: | Mayor Pro Tem/City Councilmember David Griggs |
| SECONDER: | City Councilmember Tom FitzGerald |
| AYES: | Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn |
| NAYS: | None |
| RESULT: | Passed |

7.c. AB 075-2026 Review of Granite Falls Municipal Code Chapter 2.08 - City Council

This item is to come back before the Council at a future work session meeting.

7.d. AB 076-2026 Consideration to Approve City Council Letter Regarding Snohomish County Proposed Public Works Rule 4430

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| MOTION: | Motion to authorize the Mayor and City Council to finalize, sign and transmit the City's letter to Snohomish County |
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| | Public Works regarding proposed Rule 4430. |
| MOVER: | City Councilmember Tom FitzGerald |
| SECONDER: | Mayor Pro Tem/City Councilmember David Griggs |
| AYES: | Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn |
| NAYS: | None |
| RESULT: | Passed |

7.e. AB 077-2026 Proclamation Recognizing the City of Granite Falls, Washington as a Purple Heart City

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| MOTION: | Move that the City Council accept the Proclamation Recognizing the City of Granite Falls as a Purple Heart City as presented and authorize the Mayor to sign and present the Proclamation, and direct staff to coordinate follow-up recognition activities and national notification with the Military Order of the Purple Heart. |
| MOVER: | Mayor Pro Tem/City Councilmember David Griggs |
| SECONDER: | City Councilmember Steven Glenn |
| AYES: | Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn |
| NAYS: | None |
| RESULT: | Passed |

7.f. AB 078-2026 Consideration of Ordinance 1076-2026 Budget Amendment #2

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| MOTION: | Motion to adopt Ordinance No. 1076-2026, an Ordinance of the City of Granite Falls, Washington, relating to the 2026 Budget; and amending Ordinance No. 1066-2025, adopting the 2026 Budget to Adjust Revenue Estimates and Appropriations for Funds as Included in Exhibit "A". |
| MOVER: | City Councilmember Steven Glenn |
| SECONDER: | City Councilmember Bruce Straughn |
| AYES: | Mayor/City Councilmember Matthew Hartman, City |

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| | Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn |
| NAYS: | None |
| RESULT: | Passed |

8. CURRENT BUSINESS

None.

9. MAYOR'S COMMENT (5 MINUTES)

Mayor Matthew Hartman commented on the following:

- Entry door fixed
- Attended High School performance of Game of Tiaras

10. COUNCIL COMMENTS (15 MINUTES)

Mayor Pro Tem David Griggs commented on the following:

- Stated it is an honor to do the Purple Heart City
- Annual Memorial Day Ceremony - May 25th @ 12:00 p.m. (Legion Cemetery)

Councilmember Tom FitzGerald commented on the following:

- Boys & Girls high school basketball games
- Levy committee -
 - Athletic Field Improvement Committee - meets 2nd Tuesday 6-7:30 p.m. in high school library
- Asked Mr. Rice to contact Public Works Director Charles White about the issues stated
- Asked Mt. Hitchcock to speak with Police Chief Tom Dalton about the problem address

Councilmember Steven Glenn commented on the following:

- Enjoyed attending the high school play
- Evergreen Speedway - Saturday, free admission with ID
- Blood Drive - May 23rd (church across from high school)
- Looking forward to Memorial Day ceremony
- Scouts to do Flag Ceremony soon

Councilmember Bruce Straughn had no comment.

11. CITY MANAGER (5 MINUTES)

City Manager Jeff Balentine commented on the following:

- Wastewater Treatment Plant (starting close out list)
- IT working on the outdoor Wi-Fi at the plant
- Finance closed out the month of April
- Surface water payment being received
- School Dist. meeting last week (Sheriff contract)
- Legion Park Outdoor Plaza Grant (May 14th)
- County Partnership Projects
- Horse Shoe Park Resolution (in review with both sides)
- America 250 mile markers
- Public Safety comments & responses to public comments
- Moonbird Farms Hearing Examiner's Decision
- Mt. Loop Highway closures
- Bridge #102 update

12. EXECUTIVE SESSION

None.

13. ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 9:31 p.m.

City Clerk Darla Wilkins, MMC

Mayor Matthew Hartman