

**CITY COUNCIL MEETING
AGENDA**

**May 20, 2026
7:00 PM
Civic Center**

The Granite Falls City Council will hold its meeting in person. A Zoom link may be requested by contacting the City Clerk at darla.wilkins@ci.granite-falls.wa.us, no later than 3:00 p.m. on the day of the meeting. Virtual access is provided for listening purposes only. Public comment will not be accepted via Zoom. City residents who wish to provide a comment may email the City Clerk with their name, address, and the message they would like read into the record.

- 1. CALL TO ORDER**
- 2. FLAG SALUTE**
- 3. ROLL CALL**
- 4. CONSENT AGENDA**
 - 4.a. AB 079-2026 Approval of May 6, 2026 Minutes**
 - 4.b. AB 080-2026 Approval of May 20, 2026 Claims Checks #416230 through 416271 and One EFT totaling \$174,803.77**
 - 4.c. AB 081-2026 Approval of April 16, 2026 through April 30, 2026 Payroll Claims Checks #416184 through 416186 and Twenty-Seven EFT's totaling \$159,845.80**
- 5. STAFF REPORTS**
 - 5.a. Planning Staff Report**
 - 5.b. Public Works**
 - 5.c. Passports**
 - 5.d. City Manager Report May 6 - May 14**
 - 5.e. Consultant Police Chief Report**
 - 5.f. City Clerk Staff Report**
- 6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

(The public is encouraged to submit written comments prior to the meeting by emailing them directly to the city clerk at: darla.wilkins@ci.granite-falls.wa.us; and should be submitted no later than 5PM. Public comment speakers can sign up prior to the meeting, or wait for the public

comment section of the meeting to be open by the presiding officer. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes).

7. NEW BUSINESS

**7.a. AB 082-2026 Community Improvement Projects
Mr. Corey's 2nd Grade Class - Mt. Way Elementary**

7.b. AB 083-2026 Sno-Isle Libraries Update

7.c. AB 084-2026 Consideration to approve the purchase of RRFB crosswalk signaling devices

8. CURRENT BUSINESS

9. MAYOR'S COMMENT (5 MINUTES)

10. COUNCIL COMMENTS (15 MINUTES)

11. CITY MANAGER (5 MINUTES)

12. ADJOURNMENT

The City of Granite Falls strives to provide access and services to all members of the public.



CITY COUNCIL AGENDA BILL

Subject: 05-06-2026 Minutes

Originating Dept.: City Clerk

Action Recommended: Approval of Consent Agenda

Approval(s): City Clerk

Meeting Date: May 20, 2026

Date Submitted: 5/15/2026

Exhibit(s):

1. 05-06-2026 Minutes
-

Budgeted Amount:

BARS Code:

Summary Statement:

The city council minutes are the official action taken and direction given at the meetings of the city council. Any councilmember may remove an item(s) from the consent agenda for discussion and the item(s) would be voted on separately from the other consent agenda items.

Background:

N/A

Recommended Motion:

- 1) Motion to approve the minutes as shown. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the [state date] minutes and approve the minutes as amended.



**CITY COUNCIL MEETING
MINUTES**

**May 6, 2026
7:00 PM
Civic Center**

City Council	Mayor/Councilmember Matthew Hartman Mayor Pro Tem/Councilmember David Griggs Councilmember Steven Glenn Councilmember Tom FitzGerald Councilmember Bruce Straughn
City Staff	City Clerk Darla Wilkins City Manager Jeff Balentine Deputy City Manager Brent Kirk Public Works Director Charles White Planning Director Amy Hess
Consultants	Consultant Police Chief Tom Dalton Consultant City Attorney Emily Guildner

1. CALL TO ORDER

Mayor Matthew Hartman called the meeting to order at 7:00 p.m.

2. FLAG SALUTE

Mayor Matthew Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the flag.

3. ROLL CALL

City Clerk Darla Wilkins verbally called out the Council's names and took note of the meeting attendance.

4. CONSENT AGENDA

MOTION:	Motion to approve the Consent Agenda.
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MOVER:	City Councilmember Steven Glenn
SECONDER:	City Councilmember Bruce Straughn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

4.a. AB 070-2026 Approval of April 15, 2026 Minutes

4.b. AB 071-2026 Approval of May 6, 2026, Claims Checks #416187 through 416228 totaling \$448,243.04

4.c. AB 072-2026 Approval of April 1, 2026, through April 15, 2026, Payroll Claims Check #416183 and Twenty-Three EFT's totaling \$99,304.79

5. STAFF REPORTS

5.a. Finance Staff Report - Final SAO 2025 Annual Report Submittal - Summary

City Manager Jeff Balentine gave an update on the City's report as submitted to the State Auditor's Office

5.b. Planning Staff Report

Planning Director Amy Hess commented on the following:

- Moonbird Farms hearing examiner's decision issued
- Attended the Planning Association of Washington Conference
- Update on SmartGov (online permitting portal)

5.c. Public Works

Public Works Director Charles White had no comments.

Deputy City Manager Brent Kirk commented on the following:

- Attended the PUD Breakfast (Energy Audit)

5.d. City Clerk Staff Report

City Clerk Darla Reese commented on the following items:

- Records request update
- Advertising campaign

5.e. Consultant Police Chief Report

Consultant Police Chief Tom Dalton commented on the following:

- Traffic enforcement update
- Mini-bike & e-bike impoundments and complaints
- Executive Meeting today with Sheriff (domestic violence service group)

5.f. Purchasing Claims Report

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

Fred Cruger, Granite Falls, provided comment.

Joah Wright, Granite Falls, provided comment.

Trey Hitchcock, Granite Falls, provided comment.

Cole Miller, Granite Falls, provided comment.

JD Rice, Granite Falls, provided comment.

7. NEW BUSINESS

**7.a. AB 073-2026 Public Hearing - 7:10 p.m., or soon thereafter
For consideration of Amendments to Title 12.05 of the Granite Falls
Municipal Code**

MOTION:	Motion to open the Public Hearing.
MOVER:	City Councilmember Steven Glenn
SECONDER:	Mayor Pro Tem/City Councilmember David Griggs
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None

RESULT:	Passed
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City Clerk Darla Wilkins submitted the following list of exhibits into the hearing record:

- Exhibit 1 - Public Hearing Notice dated April 24, 2026, 1 page
- Exhibit 2 - Verification of Public Hearing Posting dated April 24, 2026, 1 page
- Exhibit 3 - Ordinance No. 1074-2026, 5 pages
- Exhibit 4 - Email and Attachments from David Toyer, dated May 5, 2026, 10 pages

Public Works Director Charles White mentioned the following corrections needed to Title 12 Code Standards:

- Code references the 2016 Public Works Standards — However, we are currently operating under the 2022 Public Works Standards
- Removing the Engineer title and replacing it with the Public Works Director
- Adding Life and Safety verbiage

Mayor Matthew Hartman opened the public testimony portion of the Public Hearing.

No one signed up or chose to comment from the audience.

Mayor Matthew Hartman closed the public testimony portion of the Public Hearing.

MOTION:	Motion to close the Public Hearing.
MOVER:	City Councilmember Bruce Straughn
SECONDER:	City Councilmember Steven Glenn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

MOTION:	Motion to adopt Ordinance No. 1074-2026, an ordinance of the City of Granite Falls, Washington, repealing Chapter 12.05 Public Works Standards, and adopting a new Chapter 12.05 A, approving a New Public Works Standards; providing for severability; addressing and establishing an effective date.
MOVER:	City Councilmember Bruce Straughn
SECONDER:	City Councilmember Steven Glenn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

7.b. AB 074-2026 Consideration to Approve Resolution 2026-08

MOTION:	Motion to approve Resolution Number 2026-08, a Resolution of the City Council of Granite Falls, Washington, adopting an updated Facility Use Policy for the Granite Falls Community Center (former firehouse); removing the Granite Falls Civic Center from the Public Facility Rental Program; establishing CPI-Adjusted Rental Rates; and repealing Resolution 2019-15.
MOVER:	Mayor Pro Tem/City Councilmember David Griggs
SECONDER:	City Councilmember Tom FitzGerald
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

7.c. AB 075-2026 Review of Granite Falls Municipal Code Chapter 2.08 - City Council

This item is to come back before the Council at a future work session meeting.

7.d. AB 076-2026 Consideration to Approve City Council Letter Regarding Snohomish County Proposed Public Works Rule 4430

MOTION:	Motion to authorize the Mayor and City Council to finalize, sign and transmit the City's letter to Snohomish County Public Works regarding proposed Rule 4430.
MOVER:	City Councilmember Tom FitzGerald
SECONDER:	Mayor Pro Tem/City Councilmember David Griggs
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

7.e. AB 077-2026 Proclamation Recognizing the City of Granite Falls, Washington as a Purple Heart City

MOTION:	Move that the City Council accept the Proclamation Recognizing the City of Granite Falls as a Purple Heart City as presented and authorize the Mayor to sign and present the Proclamation, and direct staff to coordinate follow-up recognition activities and national notification with the Military Order of the Purple Heart.
MOVER:	Mayor Pro Tem/City Councilmember David Griggs
SECONDER:	City Councilmember Steven Glenn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

7.f. AB 078-2026 Consideration of Ordinance 1076-2026 Budget Amendment #2

MOTION:	Motion to adopt Ordinance No. 1076-2026, an Ordinance of the City of Granite Falls, Washington, relating to the 2026 Budget; and amending Ordinance No. 1066-2025, adopting the 2026 Budget to Adjust Revenue Estimates and Appropriations for Funds as Included in Exhibit "A".
MOVER:	City Councilmember Steven Glenn

SECONDER:	City Councilmember Bruce Straughn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

8. CURRENT BUSINESS

None.

9. MAYOR'S COMMENT (5 MINUTES)

Mayor Matthew Hartman commented on the following:

- Entry door fixed
- Attended High School performance of Game of Tiaras

10. COUNCIL COMMENTS (15 MINUTES)

Mayor Pro Tem David Griggs commented on the following:

- Stated it is an honor to do the Purple Heart City
- Annual Memorial Day Ceremony - May 25th @ 12:00 p.m. (Legion Cemetery)

Councilmember Tom FitzGerald commented on the following:

- Boys & Girls high school basketball games
- Levy committee -
 - Athletic Field Improvement Committee - meets 2nd Tuesday 6-7:30 p.m. in high school library
- Asked Mr. Rice to contact Public Works Director Charles White about the issues stated
- Asked Mt. Hitchcock to speak with Police Chief Tom Dalton about the problem address

Councilmember Steven Glenn commented on the following:

- Enjoyed attending the high school play
- Evergreen Speedway - Saturday, free admission with ID
- Blood Drive - May 23rd (church across from high school)
- Looking forward to Memorial Day ceremony

- Scouts to do Flag Ceremony soon

Councilmember Bruce Straughn had no comment.

11. CITY MANAGER (5 MINUTES)

City Manager Jeff Balentine commented on the following:

- Wastewater Treatment Plant (starting close out list)
- IT working on the outdoor Wi-Fi at the plant
- Finance closed out the month of April
- Surface water payment being received
- School Dist. meeting last week (Sheriff contract)
- Legion Park Outdoor Plaza Grant (May 14th)
- County Partnership Projects
- Horse Shoe Park Resolution (in review with both sides)
- America 250 mile markers
- Public Safety comments & responses to public comments
- Moonbird Farms Hearing Examiner's Decision
- Mt. Loop Highway closures
- Bridge #102 update

12. EXECUTIVE SESSION

None.

13. ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 9:31 p.m.

City Clerk Darla Wilkins, MMC

Mayor Matthew Hartman



CITY COUNCIL AGENDA BILL

Subject: None

Originating Dept.: City Clerk

Action Recommended: Approval of Consent Agenda

Approval(s): City Manager
Finance

Meeting Date: May 20, 2026

Date Submitted: 5/14/2026

Exhibit(s): None

Budgeted Amount: \$174,803.77

BARS Code: 001 Current Expense = \$57,086.63

101 Streets = \$8,273.61

103 Community Events, Arts, Recreation = \$1,256.90

401 Water = \$66,109.62

402 Cif / Water = \$183.08

403 Sewer = \$38,050.27

405 Storm Drainage = \$2,441.94

630 Trust Agency = \$1,401.72

Summary Statement:

The May 20, 2026 Claims Checks are for the time period of May 7, 2026 through May 20, 2026.

Background:

N/A

Recommended Motion:

- 1) Motion to pay the claims as presented. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the claims and approve the minutes as amended.



CITY COUNCIL AGENDA BILL

Subject: None

Originating Dept.: City Manager

Action Recommended: Approval of the Consent Agenda

Approval(s): City Manager
Finance

Meeting Date: May 20, 2026

Date Submitted: 4/30/2026

Exhibit(s): None

Budgeted Amount: \$159,845.80

BARS Code: 001 Current Expense = \$70,718.31

101 Streets = \$14,205.63

401 Water = \$23,989.95

403 Sewer = \$44,464.16

405 Storm Drainage = \$6,467.75

Summary Statement:

Payroll claims are for the time period of April 16, 2026 through April 30, 2026.

Background:

N/A

Recommended Motion:

- 1) Motion to approve the payroll claims as presented. This can be accomplished as part of the motion to approve the Consent Agenda.
- 2) Motion to amend the payroll claims and approve the minutes as amended.



**CITY OF
GRANITE FALLS**

CITY COUNCIL AGENDA BILL

Subject: 05.20.2026 Planning Staff Report **Originating Dept.:** Planning Department

Action Recommended:

Approval(s):

Meeting Date: May 20, 2026

Date Submitted:

Exhibit(s):

1. 05.20.2026 Planning Staff Report

Budgeted Amount:

BARS Code:

Summary Statement:

Background:

Recommended Motion:



CITY COUNCIL STAFF REPORT

To: Mayor and City Council

From: Amy Hess, Planning Director

Department: Planning and Community Development

Date: May 20, 2026

Subject: Planning Department Update

1. UPDATES

SmartGov online permitting system went live May 19 after almost 5 months of development!

2. DEVELOPMENT ACTIVITY

Staff continues to process permits for mechanical and plumbing permits. The building permit application for the new location of Custom Stones (currently located at 4918 Robe Menzel Road, relocating to 10630 Mt. Loop Hwy) has been routed for review.

No new formal land use applications have been received.

3. PERMITS ISSUED

Applicant Name	Address	Type of Work
Rosemann Construction	10206 Skyline	Covered Porch
WA Energy Services	17812 Mill Valley Road	Mechanical
Blue Flame Heating & Air	17613 Oak St	Mechanical

4. LONG-RANGE PLANNING

Proposed changes to the *Change of Use, Non-conforming structures and uses*, types of review, as well as other sections of Title 19 and 21 were reviewed by Planning Commission April 14 and May 19. These proposed revisions are expected to be heard at a public hearing with Planning Commission on June 9, with Council review to follow.

Discussion on Planned Residential Developments (PRDs) is coming in June. This will be the first step in what will likely be a lengthy process to determine how best the City would like to see PRD's developed and used.

5. POLICY AND PROCESS IMPROVEMENTS

Updated policies and procedures for SmartGov will be established and duties assigned as SmartGov comes on line. Updates to the City's website will be completed to ensure residents and applicants can easily navigate to the new permit portal.

6. UPCOMING PRIORITIES

Staff's top priority is the implementation of SmartGov, processing of Land Use applications, and establishing SOP's for the new permit processing system.

Updates to the Planning/Building webpages to ensure applicants can easily find the permit portal, as well as checklists needed for submittals.

Staff will continue to work other items identified on the 2026 work plan previously provided. If there are any sections of code that you feel should be prioritized, please share those with me.

7. SUMMARY

The department remains busy with application review as well as permit/process updates and ensuring responsible growth in the City.



CITY OF
GRANITE FALLS

CITY COUNCIL AGENDA BILL

Subject: PublicWorksStaffReport 5-20-2026

Originating Dept.: Public Works

Approval(s):

Action Recommended:

Meeting Date: May 20, 2026

Date Submitted:

Exhibit(s):

1. PublicWorksStaffReport 5-20-2026

Budgeted Amount:

BARS Code:

Summary Statement:

Background:

Recommended Motion:

Public Works Staff Report

May 20, 2026

STREETS

Rule 4430 cost breakdown for Granite Falls: approximately \$147.00 per year.

Estimate of Annual Utility Right-of-Way Use Fee - Sample Worksheet					
Key	Input		Utility Name	City of Granite Falls (water)	
	Output		Date Prepared	April 29, 2026	
Valuation of Land Adjacent to the ROW in the Utility Service Area					
				Assessment Data	
				Total Assessed Land Value	\$9,513,520
				Total Square Feet	2,759,526sf
				Per Square Foot Value of Land Adjacent to the ROW	\$3.45/sf
Valuation of Utility Use Area					
Franchise Use					
Width	10'				
Length	2,524'		Franchise Use Area		25,240sf
Reduction Factor for Facility Location	Underground	10.0%	Value of Franchise Use Area		\$8,708
Estimated Utility Right-of-Way Use Fee Calculation					
				Rate of Return	1.667%
				Annual Compensation	\$145
Financial Impact Limiting Factor					
				Estimate of Monthly Fee	\$12
Total Residential Customers	1,680				
Total Other Customers	105				
Estimated Monthly Cost per Customer	\$0.007		Financial Impact Limiting Factor		\$2.00
Revised Estimate of Monthly Compensation					
Revised Estimate of Annual Compensation					

PARKS

J&D Fisheries stocked Lake Gardner. Approximately 1,500 trout were introduced to the lake for anglers and other recreational users.

The wooden gazebo south of Old City Hall was demolished. This addressed issues with children using the area for inappropriate activities and improved visibility for deputies monitoring the area remotely.

WATER

On May 11, 2026, two new taps were completed for the two additional ADUs being built on S. Alder Street. Public Works inspected the connections and ensured the materials and installation complied with City standards.

PROJECTS/ MISC.

Indiana / Kentucky LID

- Preconstruction meeting held on 5/5/2026
- Contractor mobilizing on 5/15/2026

- Groundbreaking scheduled for the week of 5/18/2026

Pedestrian Improvements (RRFBs)

- Agenda Bill presented to City Council on 5/20/2026 for authorization to purchase

City-wide Roadway Crack Sealing Project

- Preconstruction meeting held on 5/5/2026
- Project started on 5/6/2026
- 33,100 linear feet completed to date

Union/ Kentucky Overlay

- Out for bid



**CITY OF
GRANITE FALLS**

CITY COUNCIL AGENDA BILL

Subject: COGF Passport PnL

Originating Dept.: City Council

Action Recommended:

Approval(s):

Meeting Date: May 20, 2026

Date Submitted:

Exhibit(s):

1. COGF Passport PnL

Budgeted Amount:

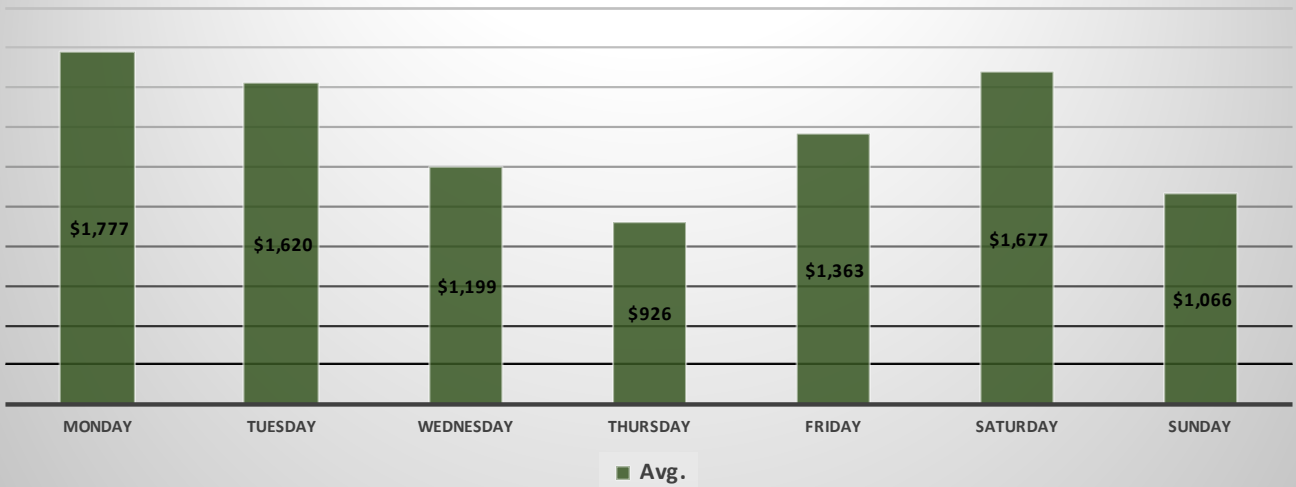
BARS Code:

Summary Statement:

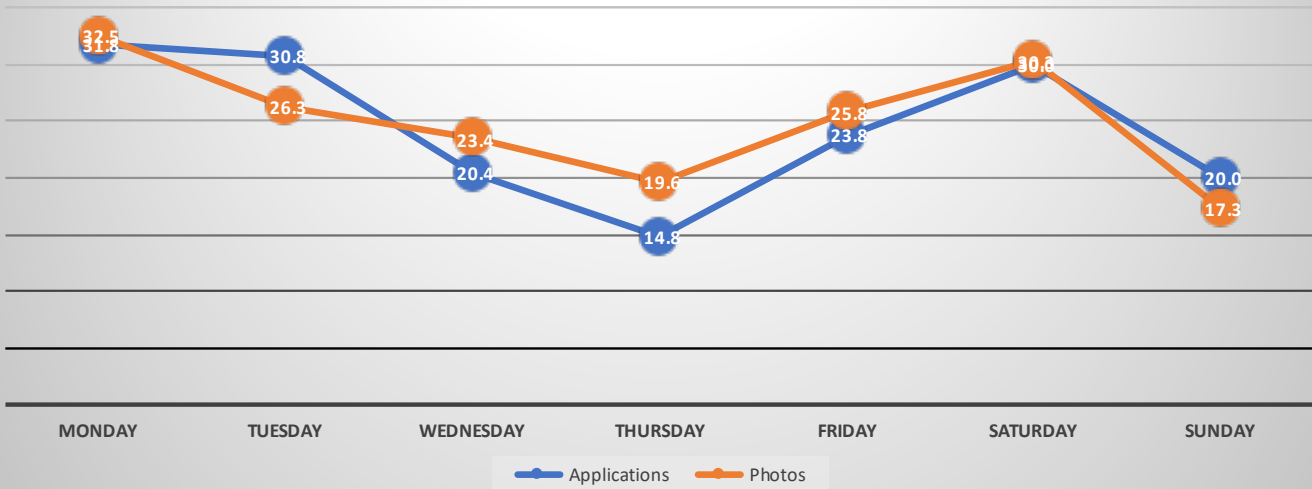
Background:

Recommended Motion:

30-day Statistics By Day



30-day Application & Photo Processing By Weekday



	Revenue since 6-6-2022	Revenue YTD 2026	Gross Margin YTD 2026	
Total Revenue (since 6-6-2022)	\$ 1,232,352.35	\$ 247,177.90	\$ 124,040.27	
30-day Annualized Revenue Trend	\$ 673,283.09		50.2%	
	Gross Margin	% Sales	Tracking v Budget	Revenue Change v prior year
Total Gross Margin (since 6-6-2022)	\$ 547,169.43	44.4%	\$ (13,198.86)	\$ (125,730.21)
30-day Annual Projected Gross Margin	\$ 337,870.88	50.2%	-5.5%	-33.7%
		# Processed	Last 30 day Avg. per day	Break Even
Total Passport Applications Processed		40,177	24.0	15.7
Total Passport Photos Taken		36,888	24.8	14.4



**CITY OF
GRANITE FALLS**

CITY COUNCIL AGENDA BILL

Subject: May 20 City Manager Staff Report **Originating Dept.:** City Council

Action Recommended:

Approval(s):

Meeting Date: May 20, 2026

Date Submitted:

Exhibit(s):

1. May 20 City Manager Staff Report

Budgeted Amount:

BARS Code:

Summary Statement:

Background:

Recommended Motion:

May 20 City Manager Staff Report

From May 6 through May 14, City management focused heavily on grant funding, capital project readiness, public works coordination, and customer service. A number of items are moving at the same time, but the common theme is that staff are trying to position the City to bring outside funding into Granite Falls while also preparing projects well enough that we can move quickly when opportunities become available.

Several grant and funding items will require continued follow-up over the next few weeks. These include the RCO Planning for Recreation Access grant, Ecology's EV charging grant opportunity, the Snohomish PUD Electric Pathways for Transportation grant, and federal community project funding guidance tied to sewer infrastructure. The City's water-quality LID project is also moving toward construction, with a few grant-system documentation items still needing to be completed.

Staff are also continuing work on capital planning materials, property records for the Fire District-owned Horseshoe Park property, wastewater plant connectivity improvements, Salary Commission support, and City-school coordination. City Hall and passport activity remains active, and the City received additional positive reviews during the reporting period.

City Management Activities

RCO Planning for Recreation Access Grant

Staff identified the RCO Planning for Recreation Access grant as a potentially strong fit for the City's longer-term parks and trail planning goals. The opportunity appears especially relevant to Council's interest in beginning planning for a continuous trail connection from downtown to Frank Mason Park, and it may also support future planning work connected to Legion Park or other park/trail improvements.

The grant deadline is July 15, 2026. Based on the initial information received, the program is planning-only and does not require a local match, which makes it worth serious review. Staff are confirming the eligible scope and determining whether the strongest application would focus on the downtown-to-Frank Mason Park trail concept, Legion Park-related planning, or a broader recreation access planning effort.

RCO Legion Park Outdoor Plaza and Amphitheater Application

The City provided the RCO Evaluation Team with a first-run presentation for the Legion Park Outdoor Plaza and Amphitheater application. The initial feedback was positive, and staff received helpful suggestions that can be incorporated into the final presentation.

The final presentation is expected to be scheduled in August 2026. Staff will continue refining the project narrative so the application clearly explains the community benefit, the downtown connection, the park activation value, and how the project fits into the City's broader capital and parks planning priorities.

Ecology "Charge Where You Are: Connecting Washington" Grant

Staff received notice of Ecology's "Charge Where You Are: Connecting Washington" grant opportunity. Applications are due July 9, 2026, and the program may fund Level 2 and DC fast-charging stations. Public agencies are eligible applicants.

Staff are reviewing possible locations such as City Hall, downtown, parks, or other public facilities. The main question is whether the City has a site that is useful to the public, practical to operate, and competitive under the grant criteria. If the City chooses to pursue this opportunity, the application should emphasize public access, downtown economic activity, visitor convenience, and long-term operations and maintenance.

Snohomish PUD Electric Pathways for Transportation Grant

Snohomish PUD's evaluator requested a virtual interview as part of the City's Electric Pathways for Transportation grant application review. The City's interview is scheduled for May 15.

We will discuss the project scope, public benefit, budget, readiness, match or cost assumptions, and operations and maintenance responsibilities.

EPA Community Grants Final Implementation Guidance

Staff are reviewing federal community project funding guidance related to a potential sewer lift station project near Burn Road. The current understanding is that the grant itself does not require a local match, but the estimated project cost is approximately \$300,000 to \$500,000 higher than the available grant amount. If that estimate holds, the City may need to identify a funding source for the difference.

Before making commitments or setting Council expectations, staff are still working to clarify the formal award status, exact grant amount, eligible costs, federal requirements, and estimated City share. This is important because federal funding can bring significant administrative, procurement, reporting, and eligible-cost requirements. The project may be beneficial, but the City needs to assess the financial picture before proceeding too far.

Ecology Water-Quality LID Project WQC-2026-GraFal-00200

The Ecology water-quality LID project is moving toward construction. The contractor planned to mobilize on May 15, and project work is expected to begin the following week.

Staff are also completing the remaining grant-system documentation requirements.

Wastewater Treatment Plant Wi-Fi and Connectivity

Staff and IT are working to improve Wi-Fi and connectivity coverage at the wastewater treatment plant. This is an operational improvement that should support plant staff, system monitoring, and reliable access to technology in the field.

Horseshoe Park Lot Records

Public Works reviewed available property records for the Fire District-owned Horseshoe Park property. At this point, the deed appears to be the only recorded property document on file, and no recorded stipulations were identified.

This is helpful because it reduces one area of uncertainty as the City evaluates the potential property transfer. Staff will continue to verify the record and ensure any transfer documents are reviewed carefully before Council action.

Horseshoe Park

The City has requested right of entry for a Level 2 assessment of the Horseshoe Park property.

The Fire District has indicated that it expects to bring a transfer resolution to its Board on June 9. Depending on the outcome of that meeting, City staff may prepare a property acceptance resolution for the June 17 Council meeting. If the matter moves forward, staff will bring Council a clear summary of the assessment, property condition, transfer terms, and any expected City responsibilities.

Salary Commission

The Salary Commission met on May 14 and is preparing its filing with the City Clerk. Staff also provided support information to help the Commission review comparable city financial information and compensation context.

This process is independent, but staff is allowed to help by providing objective information such as population, budget size, form of government, and other comparison factors. The goal is to make sure the Commission has a clear and consistent factual basis for its work.

Code Chapter 2.08 Discussion

Staff requested Council input on questions related to the Chapter 2.08 discussion. The goal is to receive Council feedback by June 3 so staff can understand the direction Council wants to take before preparing any next steps.

This item may be a good opportunity to clean up procedures, clarify roles, or modernize language depending on Council's responses. Staff will bring the matter back once Council input has been received and organized.

Tiger Cabinet Meeting

The City Manager accepted an invitation to attend the May 21 Tiger Cabinet meeting with the Granite Falls School District.

Likely discussion areas include youth needs, parks and recreation, public safety, transportation, community communication, and opportunities for the City and School District to support each other's work.

City Hall and Passport Services

The April Google Business Profile performance report showed 1,506 interactions, including calls, direction requests, and website visits. The City also received two 5-star reviews during the reporting period, including positive feedback about the passport process.

This is a good reminder that front-counter service is one of the most visible ways residents and visitors experience City government.

Xpress Bill Pay Service Incident

Xpress Bill Pay reported intermittent connection issues on May 8 affecting the customer site, administrative site, and API components. The vendor reported that a firmware fix was successful.

We will continue to monitor for any customer payment issues or reconciliation concerns connected to the outage window. At this point, the issue appears to have been vendor-side and resolved, but it is worth keeping on the radar because online payment access directly affects residents and utility customers.



**CITY OF
GRANITE FALLS**

CITY COUNCIL AGENDA BILL

Subject: May 15 2026 Police Staff report **Originating Dept.:** Consultant Police Chief

Action Recommended:

Approval(s):

Meeting Date: May 20, 2026

Date Submitted:

Exhibit(s):

1. May 15 2026 Police Staff report

Budgeted Amount:

BARS Code:

Summary Statement:

Background:

Recommended Motion:



**CITY OF GRANITE FALLS
IN PARTNERSHIP WITH
SNOHOMISH COUNTY SHERIFF'S OFFICE**



Sheriff Susanna Johnson

City Manager Jeff Balentine

Mayor and Councilmembers,

For May, we have already answered 444 calls for service. Of those, based on citizens' concerns about drug activity at two houses — one within the city limits and one in the county — Deputies have conducted 104 emphasis patrols of those two houses in the first 15 days of the month. This will add to calls for service by month's end, showing a significant increase in Deputy-initiated activity. We are conducting six random emphasis patrols a day along with our other duties. During some of these patrols, we have had citizens asking why we are in their neighborhood and complaining that we are "parked in front of their house." The Deputies have been doing a good job communicating with the public about the emphasis patrols and making appropriate contacts when necessary.

We concluded our traffic emphasis with 92 traffic incidents. Of those, we made 80 traffic stops. From those traffic stops, we issued 55 citations and provided 25 verbal warnings. We had both positive and negative comments via Facebook. One of the comments identified the motorcycle officer as wearing "14-inch-thick body armor...violating the 1st, 4th, 5th, 6th and 14th Amendments." This poster also identified the motorcycle as being "the city's Harley." This post did not generate the comments I think the poster was trying to accomplish, and there was a great deal of support for our Deputies. When I see a negative post like this and the support from the comments, it reminds me that this contract's Deputies are well supported by our community.

We conducted a special operation earlier in the month to arrest a subject who was held up on a property in the River and Forest area of the Mountain Loop Highway. We ended up writing a search warrant for him and based on his propensity for eluding police, we



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Sheriff Susanna Johnson

City Manager Jeff Balentine

consulted with Region 1 SWAT. They responded with on-duty SWAT members to assist with the arrest. This operation lasted from about 0815 hours until 1545 hours.

We also assisted County Deputies with a Burglary 1 involving a weapon that occurred in the Edward 1 beat. This operation took about 2.5 hours to complete the investigation and arrest of the armed subject who was attempting to break into an occupied residence.

Deputy Thorne had an individual flee from him as he attempted a traffic stop on an illegal dirt bike operating on our city streets. Deputy Thorne attempted to make the routine traffic stop to have a conversation with the rider, when they took off and put the public in danger by passing vehicles in a no-passing zone and cutting off oncoming traffic while making the illegal passes. Deputy Thorne stopped his patrol vehicle in an attempt to stop the reckless behavior as the motorcyclist rode out of town.

We again had a fraud call from one of our community members who identified that someone called impersonating a Snohomish County Sergeant. The caller was attempting to get money from them for allegedly failing to respond to court.

Deputy Nunemaker made an arrest this last week of a subject who was trying to make contact with his ex-girlfriend, whom he has an order prohibiting contact with. Based on this order violation, she was able to provide this individual with a birthday wish of going to jail on his birthday.

Deputies responded to 19 parking or abandoned vehicle complaints within the city limits. Of those, we impounded four vehicles under the new city ordinance for having expired tabs over 45 days.

Overall, the first 15 days of May have been busy, but the Deputies have maintained great morale due to being able to make arrests and still have some fun while doing



**CITY OF GRANITE FALLS
IN PARTNERSHIP WITH
SNOHOMISH COUNTY SHERIFF'S OFFICE**



Sheriff Susanna Johnson

City Manager Jeff Balentine

their jobs. This week is Law Enforcement Appreciation Week. I provided lunches and dinners for the men and women working in our area as a way of letting them know we appreciate all they are doing for our community.

This was a disappointing week as well, as we did not have one community member show their appreciation like in years past. I am not sure why that is, but the love and support shown in the Facebook comments we read were important and appreciated.

Respectfully submitted,

Tom Dalton #1508

Chief Tom Dalton



CITY OF
GRANITE FALLS

CITY COUNCIL AGENDA BILL

Subject: 05-20-2026 City Clerk Report,
2026-Council-Outlook-Schedule-UPDATED
05-15-2026

Originating Dept.: City Clerk

Approval(s): City Clerk

Action Recommended: N/A

Meeting Date: May 20, 2026

Date Submitted: 5/15/2026

Exhibit(s):

1. 05-20-2026 City Clerk Report
2. 2026-Council-Outlook-Schedule-
UPDATED 05-15-2026

Budgeted Amount: N/A

BARS Code: N/A

Summary Statement:

Attached please find the City Clerk Staff Report and Updated City Council Meeting Schedule

Background:

N/A

Recommended Motion:

N/A

City Clerk Staff Report

May 20, 2026



Business Licenses (Inside City):

KG Creative Designs, LLC

10501 Spruce Ave.

Granite Falls, WA 98252-9067

Business license application is for: Graphic design, digital marketing, virtual planning services, retail



Granite Point Tech LLC

10111 Messner Ave.

Granite Falls, WA 98252-8989

Business license application is for: Online sales



Business Licenses (Outside City):

Overhead Door Company of Bellingham, LLC

202 Ohio St.

Bellingham, WA 98225-4536

Business license application is for: Rtl., service garage doors & service, garage door install and service



Rocklinebuilds LLC

13328 Woods Creek Rd.

Monroe, WA 98272-9672

Business license application is for: Construction



Navi Electric LLC

11014 19th Ave. SE, Ste. 8-159

Everett, WA 98208

Business license application is for: Electrical contractor, contractor, construction, specialty contractor, electrician, electrical administrator



INWA Burmese Cuisine (Golden Heritage Co., LLC)

19600 144th Ave. NE

Woodinville, WA 98072-8484

Business license application is for: Food sales, food vendor, mobile food vendor



AA Asphaltting, LLC

14720 Puyallup St. E.

Sumner, WA 98390-2403

Business license application is for: Wholesale, retail general contractor



VH Construction & Handyman LLC

13001 Robinhood LN.

Snohomish, WA 98290-3634

Business license application is for: Remodeling, construction, painting



Mikey's Concrete Services LLC

8806 64th Ave. E.

Puyallup, WA 98371-6235

Business license application is for: Concrete-install, concrete breaking, cutting, sawing, etc. Concrete pumping service, 11.1.19 concrete work



High-Quality Metal Building LLC

207 N. Dennis St.

Kennewick, WA 99336-3129

Business license application is for: Metals-construction, metal tile-construction



2026 Council Outlook Schedule - revised 5/15/2026			
Date	Cohort	Item #	Description
Wednesday, May 20, 2026 Regular	Council	1	Eric Howard & Chris Sorenson - Sno Isle Library Update
		2	Community Improvement Projects (Mr. Corey's 2nd Grade Class-Mt. Way Elementary)
		3	RRFB Project
		4	
Wednesday, June 3, 2026 Regular	Council	1	UW Students Hazard Mitigation Plan Presentation
		2	Jared Pierce - Community Prevention and Wellness Initiative (CPWI)
		3	Jannah Minnix - Library Update
		4	
Wednesday, June 10, 2026 Work Session	Council	1	Discussion on Sheriff Office Contract
		2	PRD Discussion
Wednesday, June 17, 2026 Regular	Council	1	Economic Development Strategy
		2	Mid-Year Legislative Update (Post-Session Recap)
		3	WWTP Outfall Receiving Water Study Update
		4	Six-Year Transportation Improvement Plan (Public Hearing)
Wednesday, July 1, 2026 Regular	Council	1	Q2 2026 Financial Report to Council
		2	Annual ILA Review - Status of All Active Interlocal Agreements
		3	Snohomish County 911 Services Agreement
Wednesday, July 8, 2026 Work Session	Council	1	Work Session: Council Retreat Follow-Up / Mid-Year Strategic Plan Check-In
		2	Work Session: Stormwater Management Action Plan Progress Report (G&O)
		3	Title 19 and Title 21 Updates
Wednesday, July 15, 2026 Regular	Council	1	Executive Session - City Manager 1-year Performance / Contract
		2	Community Center Renovation Phase Update
		3	Flock Safety ALPR Contract Review / SB 6002 Compliance Update
		4	Title 19 and Title 21 Updates (Public Hearing)
Wednesday, August 5, 2026 Regular	Council	1	Capital Facilities Plan Update (Pre-Budget)
		2	City Strategic Plan - Budget and Goals 2027-2036 Discussion
		3	City Manager KPI Report (Mid-Year)
Wednesday, August 12, 2026 Work Session	Council	1	Work Session: 2027 Fee Resolution - Preliminary Discussion (Utility & GFC Rates)
		2	Work Session: Council Size Expansion - Follow-Up Discussion
Wednesday, August 19, 2026 Regular	Council	1	Sno-Isle Library Annual Update
		2	Legion Park / Veterans Memorial Update
		3	Insurance / Risk Management Annual Review
Wednesday, September 2, 2026 Regular	Council	1	Public Hearing - 2027 Fee Resolution (Utility and GFC Rates)
		2	Budget Request Call Letter Issued to Department Heads
		3	Kentucky Ave / Indiana Ave LID Project Construction Update
Wednesday, September 9, 2026 Work Session	Council	1	Work Session: Council Retreat / 2027 Budget Objectives
		2	Work Session: Delegation of Authority Implementation Review
Wednesday, September 16, 2026 Regular	Council	1	Stormwater Rates Ordinance - Annual Review
		2	NPDES Phase II Permit Compliance / Annual Report
		3	
Wednesday, October 7, 2026 Regular	Council	1	City Manager Revenue Estimates to Council for Property Tax Levy Setting
		2	Q3 2026 Financial Report to Council
		3	Animal Control ILA Renewal (City of Everett)
Wednesday, October 14, 2026 Work Session	Council	1	Work Session: 2027 Preliminary Budget Review - Department Presentations
		2	Work Session: New Revenue Strategy Review
Wednesday, October 21, 2026 Regular	Council	1	Public Hearing - Revenue Sources Including Property Tax Increases
		2	Comprehensive Emergency Management Plan (CEMP) Annual Review
		3	
Wednesday, November 4, 2026 Regular	Council	1	Public Hearing - Property Tax Levy / Levy Ordinance Adoption
		2	Public Hearing - 2027 Preliminary Budget (First Hearing)
		3	Code Changes / Planning Commission Update
Wednesday, November 11, 2026 Work Session	Council	1	Work Session: 2027 Preliminary Budget Review - Council Questions and Direction
		2	Work Session: Establish City's 2027 Legislative Priorities
Wednesday, November 18, 2026		1	Public Hearing - 2027 Final Budget (Second Hearing)

Date	Cohort	Item #	Description
Regular	Council	2	Property Tax Levy Certification to County (Deadline Nov 30)
		3	Staff Report: Process for City Manager Annual Performance Review
Wednesday, December 2, 2026 Regular	Council	1	Public Hearing - Final Budget Adoption (Ordinance) - 2027 Budget
		2	2026 Budget Amendments (if needed - deadline Dec 31)
		3	
Wednesday, December 9, 2026 Work Session	Council	1	Work Session: Year-End Review - 2026 Goals and Accomplishments
		2	Work Session: 2027 Meeting Calendar Adoption / Organizational Planning
Wednesday, December 16, 2026 Regular	Council	1	Final 2027 Budget Adoption (if not adopted Dec 2)
		2	Final 2026 Budget Amendments (Deadline Dec 31)
		3	



CITY COUNCIL AGENDA BILL

Subject: None

Originating Dept.: City Clerk

Action Recommended: N/A Presentation Only

Approval(s): City Manager
City Clerk

Meeting Date: May 20, 2026

Date Submitted: 3/25/2026

Exhibit(s): None

Budgeted Amount:
BARS Code:

Summary Statement:

Mr. Corey's 2nd Grade Class are working in groups on presentations for ideas they think could make Granite Falls even better. The presentations will be in the form of a Tri-Fold, showcasing some of the things they love about Granite Falls already, the idea for improvement, and why they think the town would benefit.

The class will leave their tri-folds to be displayed in city hall. This way, if they cannot make the meeting, it gives them a way to stop by and show off their work to their friends and family.

Background:

Recommended Motion:
N/A



CITY OF
GRANITE FALLS

CITY COUNCIL AGENDA BILL

Subject: Granite Falls City Council
Presentation_05.2026

Originating Dept.: City Clerk

Approval(s): City Manager

Action Recommended: Presentation Only City Clerk

Meeting Date: May 20, 2026

Date Submitted: 4/21/2026

Exhibit(s):

1. Granite Falls City Council
Presentation_05.2026

Budgeted Amount:
BARS Code:

Summary Statement:

Sno-Isle Libraries asked for the opportunity to provide and update the Granite Falls City Council on programs and services at the Granite Falls Library and across Sno-Isle Libraries. Executive Director Eric Howard and Library Manager Chris Sorenson will be presenting the update.

Background:

Recommended Motion:
N/A

Sno-Isle Libraries Update

Eric Howard
Executive Director

Chris Sorenson
*Granite Falls Community Library
Manager*

May 20, 2026 | Granite Falls City Council



Libraries are for Everyone.

We are committed to:

- Early learning (Storytimes).
- Workforce readiness.
- Digital access.
- Lifelong learning and community connection.
- Events and resources that spark curiosity and joy.





2026 Overview



Strategic Planning



Early Literacy



Library Levy Lid Lift



CITY COUNCIL AGENDA BILL

Subject: Approval to award

Originating Dept.: Public Works

Action Recommended: Staff recommends approving the purchase.

Approval(s): Attorney
City Manager
Public Works

Meeting Date: May 20, 2026

Date Submitted: 5/15/2026

Exhibit(s):

1. Approval to award

Budgeted Amount: \$110,000.00

BARS Code: CIF Streets (303) 595-42-63-28

Summary Statement:

On April 20, 2026, one bid was received by the bid deadline for the scope of work advertised in the local newspaper and posted on the City website for eight RRFB signaling devices. If approved, the devices will be installed at four intersections to enhance pedestrian safety.

Background:

In November 2025, staff received notification that the Transportation Improvement Board (TIB) approved the City of Granite Falls application for the purchase and installation of Rapid Rectangular Flashing Beacon (RRFB) crosswalk signaling devices. Staff contacted several companies to obtain estimates and determine the appropriate procurement method. Based on the estimates received and the City's purchasing policy, formal bidding was required.

As noted above, one bid was received. The cost of the stand-alone bid came in approximately \$21,000 below the initial estimates. Public Works will self-perform the installation of the eight signs, with minor assistance from Gray & Osborne to ensure ADA compliance during placement.

TIB is partially funding the project and has committed \$31,151.00 toward the project. TIB has also authorized the City to proceed with awarding the purchase contract.

Recommended Motion:

1) Motion to approve the purchase of Rapid Rectangular Flashing Beacon (RRFB) signaling devices from RadarSign in the amount of \$41,200.52, including Washington State sales tax, and authorize the City Manager to sign the quotation.



Washington State Transportation Improvement Board

TIB Members

Chair
Councilmember Sam Low
Snohomish County

Vice Chair
Mayor Hilda González
City of Granger

Susan Carter
Hopelink

Kent Cash
Port of Vancouver

Barbara Chamberlain
WSDOT

Dongho Chang
WSDOT

Scott Chesney
Spokane County

Vicky Clarke
Cascade Bicycle Club & Washington
Bikes

Nick Covey
Link Transit

Andrew Denham
Town of Twisp

Stephanie Forman
Forman Consulting

Preston Frederickson
City of Walla Walla

Commissioner Al French
Spokane County

Commissioner Scott Hutsell
Lincoln County

Councilmember Jon Pascal
City of Kirkland

Les Reardanz
Whatcom Transportation Authority

Mayor Kim Roscoe
City of Fife

Maria Thomas
Office of Financial Management

John Vicente
City of Kenmore

Jennifer Walker
Thurston County

Jane Wall
County Road Administration Board

April 20, 2026

Mr. Brent Kirk
City Manager
City of Granite Falls
Post Office Box 1440
Granite Falls, WA 98252-1440

Dear Mr. Kirk:

Based on your Updated Cost Estimate for the 2026 Pedestrian Improvement Program project, TIB # C-P-820(002)-1, your authorized Transportation Improvement Board (TIB) funds are \$33,151, which reflects a decrease of \$31,849.

You may now award the construction contract.

Prior to executing any change orders that may occur during the contract, you are required to contact your TIB engineer for review. Failure to do so may result in the change order cost being non-eligible for TIB contribution.

If you have any questions, contact Greg Armstrong, at (360) 586-1142 or via e-mail at GregA@TIB.wa.gov.

Sincerely,

Ashley Probart
Executive Director

cc: Darla Reese

Ashley Probart
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901