



**CITY COUNCIL MEETING
MINUTES**

**April 15, 2026
7:00 PM
Civic Center**

City Council
Mayor/Councilmember Matthew Hartman
Mayor Pro Tem/Councilmember David Griggs
Councilmember Steven Glenn
Councilmember Tom FitzGerald
Councilmember Bruce Straughn

City Staff
City Clerk Darla Wilkins
City Manager Jeff Balentine
Deputy City Manager Brent Kirk
Public Works Director Charles White
Planning Director Amy Hess
Deputy City Clerk Carole Williams

Consultants
Consultant Police Chief Tom Dalton
Consultant City Attorney Emily Guildner

1. CALL TO ORDER

Mayor Matthew Hartman called the meeting to order at 7:00 p.m.

2. FLAG SALUTE

Mayor Matthew Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the flag.

3. ROLL CALL

City Clerk Darla Wilkins verbally called out the Council's names and took note of the meeting attendance.

4. CONSENT AGENDA

MOTION:	Motion to approve the Consent Agenda.
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MOVER:	City Councilmember Steven Glenn
SECONDER:	City Councilmember Bruce Straughn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

4.a. AB 063-2026 Approval of April 1, 2026 Minutes

4.b. AB 064-2026 Approval of April 15, 2026 Claims Checks #416133 through 416182 and One EFT totaling \$323,721.16

4.c. AB 065-2026 Approval of March 16, 2026 through March 31, 2026 Payroll Claims Checks #416129 through 416131 and Thirty EFT's totaling \$186,764.76

5. STAFF REPORTS

5.a. Planning

Planning Director Amy Hess mentioned the Moonbird Farms public hearing will be held tomorrow at 10:00 a.m.

Deputy City Manager Brent Kirk clarified the meaning of the call from Kim Shrier's Office.

5.b. Passports

City Manager Jeff Balentine commented on the following:

- Passport revenue
- Number of passport applicants to date
- New marketing venue (trying out)
- Planning department moving across the street
- TWIC cards

5.c. Public Works

Public Works Director Charles White commented on the following:

- Crosswalk markings and stop bars finished at STanley St./Granite

Ave.

- RRFB's out to bid (Rapid Rectangular Flashing Beacons) - Bid Opening next Monday
- Open House Tomorrow Night 5:30 p.m. - LID Project

5.d. City Clerk

City Clerk Darla Wilkins commented on the following items:

- Clarified on agenda - one public hearing (Public Works Standards) was canceled from tonight's meeting. Has been moved to the May 6, 2026 meeting
- Detailed review of Chapter 2.08 - item will be placed on the May 6th agenda (requested by a Councilmember).
- New Advertising Campaign (passport office) - I will be discuss details at the next council meeting
- Currently working on a records request (multiple installments)

5.e. Police

Consultant Police Chief Thomas Dalton commented on the following:

- Police Report - March ending numbers
- Coffee with the Chief (Saturday at new Fire Station)
- Mt. Loop Hwy. road opening (postponed)
- Ice caves drill (yearly)
- Was out on vacation (last week)

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS
None.

7. NEW BUSINESS

- 7.a. AB 066-2026 PUBLIC HEARING - 7:10 P.M., or soon thereafter**
To consider adopting Ordinance 1073-2026, an Ordinance of the City of Granite Falls, Washington, adding a new Chapter 10.44 to the Granite Falls Municipal Code relating to the regulation of Electric-Assisted Bicycles and Motorized Foot Scooters; adopting definitions consistent with RCW 46.04.169 and RCW 46.04.336; establishing rules for operation on City Streets, sidewalks, trails, and parks; providing for helmet requirements, parking, impoundment, and shared micromobility program permitting, repealing Chapter 10.90 of the Granite Falls Municipal Code; and providing for penalties and an effective date

MOTION:	Motion to open the public hearing.
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MOVER:	Mayor Pro Tem/City Councilmember David Griggs
SECONDER:	City Councilmember Steven Glenn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

City Clerk Darla Wilkins submitted the following list of exhibits into the hearing record:

- Exhibit 1 - Public Hearing Notice dated April 3, 2026, 1 page
- Exhibit 2 - Verification of Publication from the Everett Daily Herald dated April 3, 2026
- Exhibit 3 - Affidavit of Publication from the Everett Daily Herald dated April 6, 2026, 2 pages
- Exhibit 4 - Ordinance No. 1073-2026, 5 pages
- Exhibit 5 - City of Granite Falls E-Bike & E-Scooter Regulatory Framework Slide Deck dated April 15, 2026, 13 pages
- Exhibit 6 - Email from Ev Stone dated April 14, 2026, 1 page

City Manager Jeff Balentine explained the key provisions for Ordinance No. 1073-2026:

1. Adopt RCW Definitions: Three-class e-bike system and motorized foot scooter definition by reference.
2. Sidewalk Regulation: Prohibit all e-bikes/e-scooters in the downtown commercial zone; allow Class 1 and 2 at 6 mph on other sidewalks
3. Helmet Requirement: Require helmets for all riders under 18 on e-bikes and e-scooters within city limits
4. Park and Trail Access: Allows Class 1 and 2 on paved city trails at a max speed of 10 mph; prohibits all classes on natural surface trails
5. Parking/Impoundment: Prohibits parking that blocks ADA access, crosswalks, building entrances; authorizes 72-hour impoundment
6. Shared Programs: Requires a city-issued permit; tie insurance/ID requirements to RCW 46.61.715

Mayor Matthew Hartman opened the public testimony portion of the public hearing.

No one from the audience signed up or chose to speak.

Mayor Matthew Hartman closed the public testimony portion of the public hearing.

MOTION:	Motion to close the public hearing.
MOVER:	City Councilmember Tom FitzGerald
SECONDER:	City Councilmember Bruce Straughn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

MOTION:	Motion to adopt Ordinance No. 1073-2026, an ordinance of the City of Granite Falls, Washington, adding a new Chapter 10.44 to the Granite Falls Municipal Code relating to the regulation of electric-assisted bicycles and motorized foot scooters; adopting definitions consistent with RCW 46.04.169 and RCW 46.04.336; establishing rules for operation on city streets, sidewalks, trails, and parks; providing for helmet requirements, parking, impoundment, and shared micromobility program permitting; repealing Chapter 10.90 of the Granite Falls Municipal Code; and providing for penalties and an effective date.
MOVER:	Mayor Pro Tem/City Councilmember David Griggs
SECONDER:	City Councilmember Steven Glenn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

7.b. AB 067-2026 Consideration to award the Kentucky and Indiana Low Impact Development (LID) project to Earthwork Solutions, LLC

Councilmember Bruce Straughn disclosed that he has performed and completed past work for Earthwork Solutions. They have since split off and

created another business that handles the septic side of the business. He stated that he has not had any financial dealings with them, but he inspects their work and turns as-builts into the Health Department. He further stated he has discussed this with both City Manager Jeff Balentine and City Attorney Thomas Graafstra. They all agreed the past work did not constitute a conflict of interest as it is defined for councilmembers, and he thought it was best to disclose the information, and he will be participating in the decision tonight.

MOTION:	Motion to award the Kentucky and Indiana Avenue Low Impact Development Retrofit Project to the lowest responsive bidder, Earthwork Solutions LLC, in the amount of \$1,815,088.39, including applicable sales tax.
MOVER:	City Councilmember Steven Glenn
SECONDER:	City Councilmember Tom FitzGerald
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

- 7.c. **AB 068-2026 Consideration to Adopt Ordinance 1075-2026, an Ordinance of the City of Granite Falls, Washington, relating to the 2026 City Budget; and amending Ordinance No. 1066-2025, adopting the 2026 Budget to adjust revenue estimates and appropriations for funds as included in Exhibit "A".**

MOTION:	Move to adopt Ordinance No. 1075-2026, an Ordinance of the City of Granite Falls, Washington, relating to the 2026 City Budget; and Amending Ordinance No. 1066-2025, Adopting the 2026 Budget to Adjust Revenue Estimates and Appropriations for Funds as included in Exhibit "A".
MOVER:	Mayor Pro Tem/City Councilmember David Griggs
SECONDER:	City Councilmember Steven Glenn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None

RESULT:	Passed
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7.d. AB 069-2026 Consideration to Approve Resolution No. 2026-07, a Resolution of the City Council of the City of Granite Falls, Washington, adopting a City Asset Management Policy for the Management, Tracking, and Safeguarding of City Assets

MOTION:	Move to approve Resolution 2026-07, a Resolution of the City Council of the City of Granite Falls, Washington, adopting a City Asset Management Policy for the management, tracking, and safeguarding of City assets.
MOVER:	City Councilmember Bruce Straughn
SECONDER:	City Councilmember Steven Glenn
AYES:	Mayor/City Councilmember Matthew Hartman, City Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

8. CURRENT BUSINESS

None.

9. MAYOR'S COMMENT (5 MINUTES)

Mayor Matthew Hartman commented on the following:

- Wastewater Treatment Plant Ribbon Cutting
- LID Stormwater Open House Meeting (tomorrow night)
- Empty Bowls Event (Saturday - Sold Out)
- Youth Court (Sno Co Courthouse - April 24th)
- Marysville Pilchuck High School Regional (Regional Apprentice Pathway Open House - April 30th)

10. COUNCIL COMMENTS (15 MINUTES)

Mayor Pro Tem David Griggs commented on the following:

- Attended the Wastewater Treatment Plant Ribbon Cutting
- Purple Heart City
 - Wants to pass formal Resolution/do for Granite Falls
 - August 7th - official Purple Heart Day (formal celebration)
 - Would like to partner with the American Legion on this

Councilmember Tom FitzGerald had no comments.

Councilmember Steven Glenn commented on the following:

- Stated he was sorry for missing the ribbon cutting
- High School Play "Game of Tiaras" (April 24th-7pm & 25th-6pm)

Councilmember Bruce Straughn had no comments.

11. CITY MANAGER (5 MINUTES)

City Manager Jeff Balentine commented on the following:

- Legion Park
 - Request for Qualifications
 - RCO Grant Application
 - Tourism Grant
- Sheriff Contract (April 24th meeting with School Dist.)
- Springbrook
- Police Dept. coordinating blood drive (July)
- Update - HB2442 - REET Revenue (Nuisance Property Abatement)
- Levy Lift Extension changes
- MRSC Procurement Guidance (increase)
- Annual Financial Reporting (complete)
- SAO Fraud Investigation Report (Employment Security Dept.)

12. ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 8:37 p.m.

City Clerk Darla Wilkins, MMC

Mayor Matthew Hartman