



CITY COUNCIL MEETING MINUTES

**April 1, 2026
7:00 PM
Civic Center**

City Council
Mayor/Councilmember Matthew Hartman
Mayor Pro Tem/Councilmember David Griggs
Councilmember Steven Glenn
Councilmember Tom FitzGerald
Councilmember Bruce Straughn

City Staff
City Clerk Darla Wilkins
City Manager Jeff Balentine

Consultants
Consultant Police Chief Tom Dalton
Consultant City Attorney Emily Guildner

1. CALL TO ORDER

Mayor Matthew Hartman called the meeting to order at 7:00 p.m.

2. FLAG SALUTE

Mayor Matthew Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the flag.

3. ROLL CALL

City Clerk Darla Wilkins verbally called out the Council's names and took note of the meeting attendance.

4. CONSENT AGENDA

MOTION:	Motion to approve the Consent Agenda.
MOVER:	City Councilmember Steven Glenn
SECONDER:	City Councilmember Bruce Straughn
AYES:	Mayor/City Councilmember Matthew Hartman, City

	Councilmember Tom FitzGerald, City Councilmember Steven Glenn, Mayor Pro Tem/City Councilmember David Griggs, City Councilmember Bruce Straughn
NAYS:	None
RESULT:	Passed

4.a. AB 056-2026 Approval of March 11, 2026 Minutes

4.b. AB 057-2026 Approval of March 18, 2026 Minutes

4.c. AB 058-2026 Approval of April 1, 2026 Claims Checks #416100 through 416127 totaling \$28,877.21

4.d. AB 059-2026 Approval of March 1, 2026 through March 15, 2026 Payroll Claims consisting of Twenty-Two EFT's totaling \$98,367.08

4.e. AB 060-2026 Approval of Q1 2026 DOA Purchasing Report

5. STAFF REPORTS

5.a. Passports

City Manager Jeff Balentine commented on the following:

- Passports financial update (March 2026)
- Q1 Financial Summary

5.b. City Clerk

City Clerk Darla Wilkins commented on the following:

- Population numbers submitted to the Office of Financial Management for the City (4,768)
- Bid update Kentucky & Indiana Project
- Council Liaison Groups
- Public Hearing Moonbird Farms (4/16/2026 @ 10AM)
- Answered questions on Elected Officials Training

5.c. Planning

Planning Director Amy Hess was absent from the meeting.

5.d. Police Report

Consultant Police Chief Thomas Dalton commented on the following:

- Began writing specialized operating procedures (Flock)
- Training

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

None.

7. NEW BUSINESS

7.a. AB 061-2026 First Reading of Ordinance No. 1073-2026 — Electric-Assisted Bicycles and Motorized Foot Scooters

City Manager Jeff Balentine gave a PowerPoint presentation on the proposed ordinance which included discussion on the following slides:

E-Bike & E-Scooter Regulatory Framework

- Why This Matters Now
- Washington State RCW Framework
- E-Bikes - Where Can They Operate?
- E-Scooter Statutory Framework
- WAC Rules for State and Public Lands
- Local Government Authority
- What Other Cities Are Doing
- Gaps Requiring Local Code
- Ordinance No. 1073-2026 Overview
- Key Ordinance Provisions
- Next Steps - Public Hearing April 15

7.b. AB 062-2026 Discussion - Resolution 2026-07 City Asset Management Policy

City Manager Jeff Balentine gave a PowerPoint presentation on City Asset Management Policy and discussed the following slides in detail:

- Why Asset Management Matters
- Current Situation
- Legal Framework
- MRSC Best Practices
- What Comparable Cities Are Doing
- Proposed Capitalization Thresholds
- Small and Attractive Assets
- Inventory and Accountability
- Maintenance and Lifecycle Planning

- Asset Disposal and Surplus
- Implementation Roadmap
- Roles and Responsibilities
- Recommendation
- Questions & Next Steps

Councilmember Suggestions:

- If there is only one item of something, maybe the dollar amount should be less
- Maybe there should be a dollar amount for any value if a subsequent budget amendment would be required for replacement. (discussion on purchase of a new item would happen before getting rid of the old item).
- Small and attractive assets — just have a uniform number

8. CURRENT BUSINESS

None.

9. MAYOR'S COMMENT (5 MINUTES)

Mayor Matthew Hartman commented on the following:

- Took part in "Tiger Cabinet" last week with the student council (3rd - 12th grade school kids)
- SCC Meeting (April 16th)
- Empty Bowls - Grange (April 18th)
- Easter egg hunt - Frank Mason Park (April 4th)
- Wastewater Treatment Plant Ribbon Cutting (April 9th 1-3pm)
- Lake Stevens Mayor Gailey (resigned)
- 39th District Representative Carolyn Eslick (will not re-run)
- Artemis II (headed back to the moon)
- Almost Live "Space Needle Collapsing" hoax (April 1, 1989)

10. COUNCIL COMMENTS (15 MINUTES)

Mayor Pro Tem David Griggs had no comments.

Councilmember Steven Glenn commented on graffiti and law enforcement reliability.

Councilmember Tom FitzGerald commented on the following:

- Reminded Elected Officials to file their F1 with PDC by April 15th
- AWC opening District 8
- Two school committees have formed after the levee;

- Athletic Field Improvement committee (meeting May 12th 6pm @ Library)
- Facilities and Capital Projects

Councilmember Bruce Straughn had no comments.

11. CITY MANAGER (5 MINUTES)

City Manager Jeff Balentine commented on the following items:

- RCO Grant Application (completed)
- Snohomish County Tourism Grant Application (completed)
- Monument RFP (no bids received)
 - Re-bid
 - Groundbreaking Ceremony
 - Sondra Novak (July 4th @ 10AM - 5K)
- Wastewater Treatment Plant ribbon cutting & prep work for the event (thanked the public works department)
- Community Center update (thanked Brian)
- Contract negotiations with the Snohomish County Sheriff's Office (starting discussions)
- Teamsters Pension Trust Fund Audit

12. ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 8:17 p.m.

City Clerk Darla Wilkins, MMC

Mayor Matthew Hartman