



CITY COUNCIL MEETING MINUTES

January 21, 2026

7:00 PM

Civic Center

City Council	Councilmember Matthew Hartman, Councilmember Steven Glenn, Councilmember David Griggs, Councilmember Tom FitzGerald, Councilmember Bruce Straughn
City Staff	City Clerk Darla Wilkins, City Manager Jeff Balentine, Deputy City Manager Brent Kirk, Public Works Director Charles White, Planning Director Amy Hess, Deputy City Clerk Carole Williams
Consultants	Consultant Police Chief Tom Dalton, Consultant City Attorney Emily Guildner

1. CALL TO ORDER (VIA IN-PERSON)

Mayor Matthew Hartman called the meeting to order at 7:00 p.m.

2. FLAG SALUTE

Mayor Matthew Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the flag.

2.a. AB 001-2026 Administration of Oath of Office to: Tom FitzGerald - City of Granite Falls Council Position #3

City Clerk Darla Wilkins administered the Oath of Office to Tom FitzGerald (Council Position #3).

3. ROLL CALL

City Clerk Darla Wilkins verbally called out the Council's names and took note of the meeting attendance.

4. CONSENT AGENDA

MOTION:	Motion to approve the consent agenda.
MOVER:	Councilmember Steven Glenn
SECONDER:	Councilmember Bruce Straughn
AYES:	Mayor/Councilmember Matthew Hartman, Mayor Pro Tem/Councilmember David Griggs, Councilmember Steven Glenn, Councilmember Bruce Straughn, Councilmember Tom FitzGerald
NAYS:	None
RESULT:	APPROVED

4.a. **AB 016-2026 Approval of December 3, 2025 Minutes**

4.b. **AB 017-2026 Approval of January 21, 2026 Claims Checks #415886 through 415932 totaling \$985,026.93**

4.c. **AB 018-2026 Approval of December 16, 2025 through December 31, 2025 payroll claims checks #415799, #41584 through 415844 and Thirty EFTs totaling \$174,834.83**

5. STAFF REPORTS

5.a. Passports

City Manager Jeff Balentine gave a passport update including information on revenue and number of applications processed.

5.b. Planning Staff Report

Planning Director Amy Hess commented on the following:

- Smartgov update (online permitting portal)
- Working on code revisions and updates
- Work plan for rest of the year

5.c. City Clerk

City Clerk Darla Wilkins mentioned Brittany Thistlewood worked to convert the Council Packet to OCR recognition along with hyperlinks.

5.d. Public Works

Public Works Director Charles White commented on the following:

- Streets - Submitted 2026 Street Striping (cost estimate)
- Stormwater - working with residents in area for LID project

- Public works - After hours water leak (Hawkins neighborhood)
- Starting to work on the Water Use Efficiency Report

5.e. Police Department

Consultant Police Chief Tom Dalton commented on the following:

- 2025 Annual Report
- Current police call highlights for the month

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

(The public is encouraged to submit written comments prior to the meeting by emailing them directly to the city clerk at: darla.wilkins@ci.granite-falls.wa.us; and should be submitted no later than 5PM. Public comment speakers can sign up prior to the meeting, or wait for the public comment section of the meeting to be open by the presiding officer. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes).

None.

7. NEW BUSINESS

7.a. AB 019-2026 Waste Management Briefing

Rhianne Janovich, Public Sector Manager & Kimberly "Niles" McCann, Public Sector Manager with Waste Management Northwest gave an Annual Report Presentation to the Council.

7.b. AB 020-2026 Granite Falls Community Coalition Update

Carole Panagos gave a quarterly update on the Granite Falls Community Coalition.

7.c. AB 021-2026 Sno-Isle Library Update - Jannah Minnix

Jannah Minnix gave a quarterly update on the Sno-Isle Library including current and upcoming programs being offered.

7.d. AB 022-2026 Public Hearing - 7:10 p.m., or soon thereafter For Consideration of Adoption of Ordinance 1070-2026 and 1071-2026, Amendments to Title 19 Unified Development Code, and Title 21 Impact Fee

MOTION:	Motion to open the public hearing.
MOVER:	Councilmember Steven Glenn
SECONDER:	Councilmember Bruce Straughn
AYES:	Mayor/Councilmember Matthew Hartman, Mayor Pro

	Tem/Councilmember David Griggs, Councilmember Steven Glenn, Councilmember Bruce Straughn, Councilmember Tom FitzGerald
NAYS:	None
RESULT:	APPROVED

Planning Director Amy Hess discussed the purpose of tonight's public hearing. The City Council is to consider staff-initiated amendments to Title 19, Unified Development Code and Title 21, Impact Fees. Planning Director Hess outlined the proposed amendments and stated that they are intended to ensure consistency with the Comprehensive Plan, update regulatory language for clarity and enforceability, and to improve overall clarity processes.

Mayor Matthew Hartman opened the public testimony portion of the public hearing.

No one signed up or chose to speak from the audience.

Mayor Matthew Hartman closed the public testimony portion of the public hearing.

MOTION:	Motion to close the public hearing with action to follow.
MOVER:	Councilmember Steven Glenn
SECONDER:	Mayor Pro Tem/Councilmember David Griggs
AYES:	Mayor/Councilmember Matthew Hartman, Mayor Pro Tem/Councilmember David Griggs, Councilmember Steven Glenn, Councilmember Bruce Straughn, Councilmember Tom FitzGerald
NAYS:	None
RESULT:	APPROVED

MOTION:	Motion to adopt Ordinance No. 1070-2026, an Ordinance of the City of Granite Falls, Washington, amending Title 19 of the Granite Falls Municipal Code as presented.
MOVER:	Councilmember Bruce Straughn
SECONDER:	Councilmember Steven Glenn
AYES:	Mayor/Councilmember Matthew Hartman, Mayor Pro Tem/Councilmember David Griggs, Councilmember Steven Glenn, Councilmember Bruce Straughn, Councilmember Tom FitzGerald
NAYS:	None

RESULT:	APPROVED
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MOTION:	Motion to adopt Ordinance No. 1071-2026, an Ordinance of the City of Granite Falls, Washington, amending Title 219 of the Granite Falls Municipal Code as presented.
MOVER:	Councilmember Steven Glenn
SECONDER:	Councilmember Bruce Straughn
AYES:	Mayor/Councilmember Matthew Hartman, Mayor Pro Tem/Councilmember David Griggs, Councilmember Steven Glenn, Councilmember Bruce Straughn, Councilmember Tom FitzGerald
NAYS:	None
RESULT:	APPROVED

7.e. AB 023-2026 Consideration to approve the scope and fee from Gray and Osborne for design and project support for the Union Street/Kentucky Avenue Improvements project.

MOTION:	Motion to approve scope and fee from Gray and Osborne for design and construction support related to the Union Street and Kentucky Avenue Improvements Project, in an amount not to exceed \$153,100.00 and authorize the City Manager to sign.
MOVER:	Mayor Pro Tem/Councilmember David Griggs
SECONDER:	Councilmember Steven Glenn
AYES:	Mayor/Councilmember Matthew Hartman, Mayor Pro Tem/Councilmember David Griggs, Councilmember Steven Glenn, Councilmember Bruce Straughn, Councilmember Tom FitzGerald
NAYS:	None
RESULT:	APPROVED

7.f. AB 024-2026 Proclamation in Recognition of America's Semiquincentennial (250th) Birthday

Mayor/Councilmember Matthew Hartman read the America 250 Proclamation.

7.g. AB 025-2026 Approval of Resolution 2026-03 Establishing Consolidated Purchasing Policies, Procedures, and Delegation of Purchasing Authority

MOTION:	Motion to approve Resolution 2026-03 establishing consolidated
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	purchasing policies, procedures, and delegation of purchasing authority to the City Manager and Department Heads, replacing Resolution 2021-03 and Resolution 2008-04.
MOVER:	Councilmember Steven Glenn
SECONDER:	Councilmember Bruce Straughn
AYES:	Mayor/Councilmember Matthew Hartman, Mayor Pro Tem/Councilmember David Griggs, Councilmember Steven Glenn, Councilmember Bruce Straughn
NAYS:	Councilmember Tom FitzGerald
RESULT:	APPROVED

8. CURRENT BUSINESS

None.

9. MAYOR'S COMMENT (5 MINUTES)

Mayor Matthew Hartman commented on the following:

- Snohomish County Cities Dinner (attended last week)
- Met with Nate Nehring & Tom Teigen regarding O'Reilly Acres Park (with City Manager Jeff Balentine) = no-go project
- Dinner in Olympia with City Manager Jeff Balentine and met with eight different Congress members, including 39th District Representatives (last Monday) on the Boys & Girl's Club alleyway & parking area and on possibly funding a future Veteran's Memorial
- Senator Patty Murray & Maria Cantwell - line item in bill (appropriation for \$990,000 for the Burn Rd. Lift Station)

10. COUNCIL COMMENTS (15 MINUTES)

Mayor Pro Tem David Griggs commented on the following:

- SCC Dinner (mentioned how interesting it was)
- Thanked Staff for everything they do
- Commented on Police Chief Tom Dalton's report

Councilmember Tom FitzGerald commented on the following:

- Appreciated being excused for medical reasons
- Asked if packets could be fixed to remain in portrait mode when scanned in
- Meeting on O'Reilly Acres. Wish he could of attended the meeting (Regional Sports Complex)

- School Board Bond Meeting - tomorrow night at high school 5 p.m.
- High School Sports - game on Friday night

Councilmember Steven Glenn commented on the following:

- Community Transit Meeting & new board members

Councilmember Bruce Straughn had no comment.

11. CITY MANAGER (5 MINUTES)

City Manager Jeff Balentine commented on the following:

- Thanked Mohanna Goravanchi for helping to get out the W2's
- Project update on Wastewater Treatment Plant
- Sewer Moratorium (expires on January 31st)
- Flock Discussion will be discussed on the February 4th Work Session meeting
- Legislator Trip update
- Public Safety funding - passed
- Legislation update

12. ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 9:17 p.m.

City Clerk Darla Wilkins, MMC

Mayor Matthew Hartman